

SLT Minutes 6.11.2019

The meeting commenced at 10:00 in the room 100.

Old Business

No old business.

New Business

SLT was provided a copy of the Mid-Cycle TWCS results last week at the June 4 meeting. Dr. Seagraves asked for SLT to identify 2-3 areas that we could focus on for affect real change. Ms. Vaughn recommended teacher and student attendance as areas of focus. SLT agreed to the following:

- SLT requested that admin have the necessary conversations with habitually absent teachers in an attempt to limit their absences that lead to frequent coverage.
- Better publicize that teachers can earn exchange time for coverage.
- Reinforce the need for emergency sub plans and what to leave for a sub.
- Provide a list of most reliable subs.
- Provide an AESOP tutorial so teachers are ensuring they are securing subs.
- Starting in August, all students tardy to first block will report to Mrs. Baker. Students will need a note from Mrs. Baker to get into first block. Mrs. Baker will automatically refer tardy students to the appropriate administrator.
- An attendance subcommittee was formed to research and tackle chronic student absences. Committee members are: Jamie Davis, Jen Ingold, Chris Storey, Cynthia Vaughn, Ashley Smith, Lisa Sterling, Lucia Fernandez, and Shanda Bigham. They will meet over the summer to develop new policy to implementation in the 2019-20 school year.

SLT also wanted to offer workshops or how to videos for parents for using Parent Portal.

Other suggestions included:

- A volunteer board out by the attendance office that would highlight the volunteers in the building as well as other volunteer opportunities in the building.
- Creating a faculty section at sporting events so faculty and their families have an inviting environment.
- Create a more inviting space for teachers to eat lunch with a board that introduces faculty to one another.

Jen Ingold was voted as the new SLT chairperson.

Parent and Student Questions / Announcements

None

The next meeting will be August 14 in room 100.

The meeting adjourned at **11:35**.