



**Checklist for Enrollment of Students Residing in Group Homes, being discharged from Psychiatric Residential Treatment Facilities (PRTF) or Youth Development Centers (YDC)**

Guilford County Schools (GCS) standard enrollment packet is required for all students  
(available for pick up at student's school)

Please review the list below and provide copies of items listed to accompany the GCS enrollment packet:

- Point of contact from Residential Facility (Educational Specialist, Psychiatrist, Social Worker, etc.)  
Name/Title: \_\_\_\_\_  
Address and phone: \_\_\_\_\_
- Name of Legal Guardian \_\_\_\_\_
  - Include copy of Legal Guardianship documentation/ including termination of Parental Rights (if applicable)
- Guilford County Schools Two Way Consent for Release of Confidential Information signed by legal guardian (if applicable -- available for pick up at your student's school)
- Copy of current Crisis or Safety Plan (if applicable)
- Copy of current IEP or Section 504 plan (if applicable)
- Copy of Exceptional Children/Special Education Paperwork
- Copy of current Behavior Intervention Plans (if applicable)
- Copy of Functional Behavioral Assessment
- Copy of current grades and/or transcript
- Copy of Group Home Consent for Services signed by legal guardian (if applicable)