

SEHS SLT Minutes 7.24.2023

The meeting commenced at **2:14pm** in room 111.

Copies of the June meeting minutes were reviewed and approved. Prior to the start of addressing Old Business, SLT shared Good News and people to be thinking of. Additionally, SLT participated in a community building activity.

Old Business

Scott presented the school's 2022-23 school improvement data. While this data is still embargoed and specific numbers cannot be shared yet, English 2, Biology and Math 3 all saw significant increases in proficiency. While Math 1 did not see an increase, that cohort of students did increase their overall proficiency from when they took the EOG in 8th grade math. Other highlights were a decrease in lost instructional days due to ISS and OSS, chronically absent students decreased by nearly 14%, and we held steady with ACT proficiency.

New Business

Fellowship of Christian Athletes will be at our September meeting for club approval.

Jamie Davis requested SLT members to help with writing the 2023-24 School Improvement Plan. Along with the APs, Captain Shearin, Kimmy Mitcham and Lindsey Vega will contribute to this work.

SLT approved the [2023-24 Bell Schedule](#).

We still need a staff member to advise SGA as Melissa Rich has stepped down. Primary responsibilities include homecoming and prom. SLT was asked to speak with their departments and bring nominations to the next meeting.

Administration has been looking at adjusting the lunch assignments (which teachers go to which lunch). While Motley is still working on numbers, it does appear that there will be changes to who is assigned 2nd and 3rd lunch. Adjustments to 1st lunch assignments are not expected. When lunch assignments are finalized, they will be in the [Teacher Toolkit](#).

Ms. Frodyma proposed that Southeast adopt a chapter of the National Science Honor Society. Their [bylaws](#) were shared and additional information about the club can be found [here](#). With the potential of students being able to explore their passion for science, access additional scholarships, attend science conferences, etc., SLT approved this new club.

SLT review the [2023-24 Exam Exemption Policy](#). Suggestions were made and are reflected in the linked document and Teacher Toolkit. SLT also requested that ALL teachers clearly explain their exam type (EOC, GCFE or TME) in their course syllabus as well as the first day of class.

SLT entered into lengthy discussions about attendance concerns but ultimately asked that the Attendance Committee revise the policy and send it back for SLT approval. When approved, it will be housed in the [Teacher Toolkit](#).

SLT reviewed the [Tardy Policy](#). Admin had made some adjustments to the policy and SLT recommended that after the 3rd tardy, students receive lunch detention rather than block ISS to reduce the lost instructional time. At the 4th tardy, students will be assigned ISS. This policy is still being revised by admin and will be reviewed and approved at the August 15 SLT meeting. When approved, it will be housed in the [Teacher Toolkit](#).

SLT reviewed the school [Dress Code](#). While there were discussions about issues with enforcement, it was agreed that the policy was still meeting the schools needs.

SLT reviewed the [Grade Recovery Policy](#) and agreed that it was still meeting the schools needs as well.

SLT reviewed and approved the [January 2024 Exam Schedule](#) and [June 2024 Exam Schedule](#).

SLT agreed to the following test dates and the school's full testing schedule can be found here: [2023-24 SEHS Testing](#).

- PSAT: October 11
- PreACT: November 9
- MAP Testing: the district has not yet published those windows, but staff should expect for testing in September, February, and April for a total of 3 lost instructional days.
- Workkeys: November 6-8, 20-21 and February 19-21
- ACT is set by the state and will be administered February 27.
- College Board has set dates for 2024 AP testing in May 6-17.

Band, Chorus and Theatre productions have been placed on the school's outlook calendar that will be shared with staff. FFA Day has not been set yet. Other dates that have been set and are also on the school outlook calendar are:

- Prom: April 13
- Senior Picture Retakes: October 4
- Fall Underclassmen Pictures: October 17
- Fall Underclassmen Retakes: November 17
- Spring Pictures: April 11

If events need to be added to the school outlook calendar, please email Mrs. Ritorto.

[Administration assignments and responsibilities](#) have been updated.

SLT requested that daily announcements still be read during 2nd block. Scott shared that announcements will be on the closed-circuit channel (channel 91) daily as well as emailed to parents each day.

SLT discussed the policy around schoolwide emails which previously required principal approval. SLT agreed this was unnecessary but discussed ways to minimize schoolwide emails such as MIA emails and sending only one email each day for athletic dismissals. SLT will discuss this again at the August meeting.

SLT agreed to continue meeting the first Tuesday of each month at 8:15 in room 111. SLT will also meet via Team August 15th at 9am. Calendar invites will be sent for all meetings.

Parent and Student Questions / Announcements

None.

The meeting adjourned at **5:08pm**

The next meeting is August 15 at 9am via Teams.