

NWHS ATTENDANCE FAQ'S

How do I check out my student?

A-You can send in a note with your student. Your student will generate a pass before school, IN BETWEEN classes or during lunch at the attendance office. This pass allows them to get up and leave class at the designated time to meet you at your car. Please note that students will not be allowed to generate a pass during class time.

Option 2: You can send an email to NWHSAttendance@gcsnc.com. Then please text your student to come to the attendance office before school, IN BETWEEN CLASSES, or during lunch to generate a pass to dismiss. Again, students will not be allowed to generate a pass during class. We will not accept email or phone dismissals after 3:15. This allows your student to get their pass during 5th/6th period transition.

I forgot to write a note for my child can they write one on my behalf?

A-No. Students writing a note on a parent's behalf has a consequence of a day of ISS for the student. Send an email.

My student is 18 can they check themselves out?

A-No. A parent note or email is still required.

Can I come in and check out my student?

A-You are welcome to walk in and check out your student, however, this is not the preferred method. We are trying to avoid calling into the classroom and disrupting class. We will not accept walk in check out's after 4 PM.

What if my student is not feeling well at school and wants to come home?

A-If a student is not feeling well for any reason, they need to tell their teacher they are sick and want to go home. The student will be sent to the attendance office **THEN** we will call a parent or guardian. **We do not call into the classroom because we are trying to protect instructional time.**

What time is considered a full day present at school?

A-Attendance in high school is by class period. Students must be present for 50% of each class period to be considered present.

What is make up time?

A-For each period missed after 5 absences, students will need to make up 30 mins of seat time during WIN or before/after school. Students will need to make up their assignments and time in order to earn full credit for their classes.

I received a call that my student was absent in one or more classes? I sent in an early release note.

A-Our system does not recognize excused vs. unexcused absences. If you know your student was absent, then please disregard the call