

# Southwest Elementary

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## Meeting Minutes

**Meeting Date:** 11/02/2020 - 3:00pm

**Title:** November 2020

**Location:** Virtual

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### **I. Attendance**

#### **Team Members:**

Kayleigh Connell, Kristi Ingram, Keyford Langley, Sara McPherson, Kim Plaut, Kristen Sipe, Alison Snyder, Michelle Thigpen, Kimberly Threewitt, Dave Wils, Emily Wood

#### **Guests:**

### **II. Celebrate recent successes**

1. Shoutout to overall success of Boosterthon
2. Shoutout to everyone working with K students for in-person students.
3. Emily Wood shows appreciation for teachers and staff for coming together and working hard through uncertain times.
4. Shoutout to parents who, through PTA, have signed up for beautification of campus.

### **III. Review and respond to coaching comments**

Summary of comments from SSO, Jusmar Maness:

Good job on keeping plan current. Good thoroughness of team minutes. SIP goals are clear and have performance measures. One of our goals should be adjusted as discipline is not a focus this year due to remote learning. Need to indicate the shift to focus on attendance. All 12 indicators have been assessed, however target date is end of school year. When we put in indicators and actions, these need to be more targeted with progress shown on a monthly basis.

We are currently reviewing and making necessary adjustments.

### **IV. Approval of last meeting's minutes**

1. Motion to approve last month's minutes: Moved by Sipe, Seconded by Connell. Motion Passes unanimously.

### **V. Old Business**

### **VI. Indicators to Assess-Create-Monitor**

#### ***Indicators Assessed***

### **Objectives Planned For**

A2.04 Instructional Teams will develop standards-aligned units of instruction for each subject and grade level.(5094)

A4.01 The school will implement a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)

A4.06 ALL teachers will be attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)

### **Monitor (updates made)**

A2.04

- Michelle Thigpen presented her team's Action Plan Report (submitted to Sciandra)
- No questions

A4.01

- Kimberly Threewitt presented her team's Action Plan Report (submitted to Sciandra)
- Interim assessment and iStation Data added to Action Step regarding PLC Data Cycles
- Title of Action Step surrounding MTSS was changed to MTSS Year 2 Training & Implementation within IPS in regard to supplemental support
- No further questions

A4.06

- David Wils shared his team's Action Steps Report (submitted to Sciandra)
- No questions

Reminders – Each goal team needs to meet monthly and oversee the work that is being done by the staff in relation to these goals and indicators. We are collecting samples of the work that points to these indicators each month. Include any samples of artifacts as proof when Action Step reports are submitted.

## **VII. Other Business**

### **Action Taken:**

PTA looking to reinstate restaurant night with Chic-Fil-A by providing a drive-thru option. Details to come.

Misc.

a. School Board Meeting on November 10.

b. Election Day is tomorrow – two very important issues on the ballot: sales tax and construction bond referendum

**VIII. Next Meeting**

Date: 12/01/2020

Time: 3:00pm

Title: December 2020

Location: Virtual - TEAMS

**IX. Adjourn**

3:50pm

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