

SLT Minutes 11.5.2019

The meeting commenced at **4:00pm** in the room 101.

Copies of the October minutes were sent via e-mail and are available on the school website. A motion was made to approve the minutes. The motion passed.

Old Business

Each month, the SLT will need to complete assignments related to the roll-out of MTSS. These tasks involve reviewing indicators related to MTSS in Indistar (the program used to house our SIP) and then create one action step to help us meet that indicator. For the month of November, SLT chose indicator A2.02 Instructional Teams meet for blocks of time (e.g., 4 to 6 hour blocks, once a month; whole days before and after the school year) sufficient to develop and refine units of instruction and review student learning data. The action step associated with this indicator will involve PLCs meeting at least twice a month and entering their PLC minutes into the PLC Form. This action step will now appear on our SIP under A2.04.

New Business

The Tardy Policy was clarified with SLT and will be clarified with the staff at the November 12 faculty meeting. As a reminder, 1st block tardies 1-3 are handled by the teacher. When the students reaches their 4th tardy in 1st block, Mrs. Baker sends their name to the appropriate administrator. For 2nd-4th block, all tardies are handled by the teacher. The tardy policy can be located in the Teacher Toolkit.

As clarification, make-up time is a requirement for all students in all classes when they reach their 4th absence in any block. Consistent enforcement of the attendance policy is necessary for the success of the policy.

When students are working with teachers during lunch, they must have a pass and must stay with the teacher for the duration of their lunch time.

As a reminder, GoFAR is a schoolwide initiative and should be completed with fidelity each week.

Currently, we are down 3 custodians. This may mean that some areas in the school are not getting the same level of service they are accustomed to. Seagraves asks that everyone be patient while we get substitute and/or replacement staff.

ACT data from the February 2019 administration was shared. This will also be shared with staff at the November 12 faculty meeting and the SIP subcommittee will review it for necessary action steps.

Parent and Student Questions / Announcements

None

The next meeting will be December 3 in room 101.

The meeting adjourned at **4:30**.