

SBLT Meeting

April 8, 2019

Members in Attendance: Riley, Davis, Copeland, Ricks, Jordan, Carruthers, Toman, Siczek, Citty, Williams (parent), Freeman, Zimmerman

Meeting began at 2:54 p.m.

Review of the meeting minutes by E. Carruthers.

I. Updates

- a. The next A Team meeting will focus on creating the “Path” for the EC hallway
- b. Update Yard Sale
 - i. The front of the flyer has the information and registration information.
 - ii. The back of the flyer has a list of guidelines and restrictions for donations.
 - iii. Ms. Toman volunteered to receipt money for the tables.
 - iv. The Yard Sale Flyer will be sent home in the May 2 Thursday Folders.

II. Staff Allotment Information and Title I Budget for 2019-2020

Staff Allotment Workbook

Mrs. Jordan received the 2019-2020 Staff Workbook and the workbook reflects that our school is growing. We are projected to start the school year at 609 students. This includes the regular and adapted classrooms.

The projections are:

Kindergarten – 96 students with 5 teachers (19-20 students per class)

1st grade – 104 students with 5 teachers (20-21 students per class)

2nd grade – 101 students with 5 teachers (20-21 students per class)

3rd grade – 94 students with 5 teachers (18-19 students per class)

4th grade – 89 students and 3 teachers (29-30 students per class)

5th grade – 109 students and 4 teachers (27-28 students per class)

7 Teacher Assistants – 5 in Kindergarten & 2 floating assistants that will spend more time up in 4th/5th grades due to their large class numbers

3 EC Resource Teachers, 2 EC Adapted Teachers

6 EC Teacher Assistants – 2 in the Adapted Classrooms & 3 in the Regular Classrooms

1 Pre-K Teacher & 1 Pre-K Teacher Assistant

1 EC Pre-K Teacher & 1 EC Pre-K Teacher Assistant

1.5 Guidance Counselors (1 full time, 5 days a week and 1 who we will share with another school 2.5 days)

1 Media Specialist – 5 days a week
1 PE Teacher – 5 days a week
1 Music Teacher – 5 days a week
1.2 Art Teachers – (1 full time 5 days a week and 1 who will be with us 1 day a week)
1 Full Time Secretary/Treasurer
.5 Data Manager/.5 Office Assistant

The 0.5 General Assistant position will be traded in for money. With the trade and with the ADM formula used based on the number of students we are projected to have, we will have about \$43,000 in our state funds to support our school with supplies and materials & professional development. This money is used to fund all of our academics, including art, music, PE, media, and guidance. This money is also used to purchase bathroom supplies (toilet tissue & paper towels). We also use this to fund supplies and materials for our workrooms, and for professional development that is not included in our Title I budget.

Due to the increase in teachers & classrooms needed for the 2019-2020 school year, Mrs. Jordan will be assigning new spaces for our Reading Specialist, EC Teachers on the blue and green halls, Speech Therapist on the blue hall and ESL Teacher on the green hall.

Title I Budget

Our Title I Budget for the 2019-2020 school year will be about \$145,000. The Parent Involvement budget portion is approximately \$3000 and this is separate from the \$145,000.

Based on the Staff Survey and the needs assessment that was completed, we will fund a full time reading specialist and a full time interpreter using part of the money. We will also fund 4 planning days for next year (1 each quarter). Reading & Math supplies and materials will be purchased (i.e. Reflex Math, Reading Eggs, etc.). We will also need to fund math & reading materials for the new classrooms in K-3. More money will be added to the Parent Involvement budget in order to provide food for the families who attend and for any supplies and materials that may be needed for each of the parent involvement events.

III. Planning for 2019-2020

During the transfer period that is now open, the Human Resources Department has stated that they will allow no more than 4 teachers to transfer out of our school. This is based on the size of our school.

During the month of May, we will begin planning the 2019-2020 Master Schedule. Grade levels and specialists will be asked for their input.

IV. Morning Car Rider Drop Duty

We were reminded that we originally planned for Safety Patrol to help with morning car rider duty. It has also been suggested to have members of the Student Council assist. We've tried having students help with this duty, but they are not getting to school at 7:20 to be on duty in time. We cannot force families of Safety Patrols and/or Student Council members to get their child to school at 7:20 in order to help us.

We also thought that it might be helpful to have 2 lanes for the morning drop-off, but those who had morning car rider duty in the past stated that this really did not make it more efficient or safe. Using 2 lanes actually slowed down the line and required have to more people on duty. It was not very safe to have students or staff in the second lane.

We can ask parents to have their child sit on the right side of the car and ready to exit when they pull up to the curb. Staff will continue to open and close the doors for them. This is safer and provides customer service to our children and their families. We will ask for parent volunteers next year to assist with car duty. This will help, but we may not be able to depend on this every day.

We will look into purchasing Simkins umbrellas and ponchos for staff who are assigned the duty at the beginning of the year in the Simkins Staff Handbook.

V. End-of-Year Celebrations

Grade levels need to start planning their End-of-Year Celebrations with the date and times of their celebrations. This information will need to be given to your SBLT representative before the next SBLT meeting on May 13.

VI. Election of the 2019-2020 SBLT Members

New representative will need to be elected and voted upon in Kindergarten, 2nd, 4th, and EC. Bring the name of the elected representative to the May SBLT meeting. If teachers have ideas of who may be interested in being a parent representative, please notify Mrs. Jordan of their name. She will contact them. Once we have the names of possible parents interested, a ballot will be sent home to families in May for their vote.

VII. Evidence of Indicators

A review of the Indicators was done and our SBLT noted the following additions or changes to the evidences of the Indicators that our school has chosen for our SIP.

- a. Add mentoring opportunities to A1.06.
- b. Change reteaching to corrective instruction
- c. Add Anchor Charts to Word Walls for upper grades
- d. Add PBIS monthly celebrations to A1.07
- e. Add Curriculum Coaching walk throughs to B3.03

Meeting adjourned at 4:13 p.m.

The next SBLT meeting is scheduled for Monday, May 13.