

## **SBLT Meeting**

**December 17, 2018**

**Members in Attendance:** Cole, Davis, Copeland, Ricks, Jordan, Carruthers, Ellison, Toman, Larson, Citty, Boyd, Freeman

**Meeting began at 2:49 p.m.**

### **Review of the meeting minutes by E. Carruthers.**

#### **I. Volunteers for Lunch Duty – Presented by Mrs. Sherrill**

- Pastor Tilley, from McConnell Road Baptist Church, would like his church to partner with Simkins Elementary. He has 2 parishioners who would like to help with lunch once a week. He has 5 parishioners who would like to help during parent night, January 31. We are going to start small, but the goal is to have a Sunday School class adopt a classroom. They would like to host breakfast for the staff on different occasions.

SBLT discussed the lunch times that the two parishioners could help in the cafeteria, which are 11:45-12:15 and 12:00-12:30. Due to the amount of time and to provide fairness to all, we discussed ideas that would help everyone during that time, which were:

- Copy or laminate materials
- Be a lunch buddy
- Participate in recess activities with classes that could use additional support at recess
- Cover classes in the cafeteria during Teacher Appreciation Week (May), so that teachers could have a duty free lunch and enjoy the lunch that the PTA usually provides.

SBLT Conclusion: For right now, Mrs. Sherrill will contact them and ask them to come at the times mentioned above, but during that time, they could become 1<sup>st</sup> grade lunch buddies and participate in activities during 2<sup>nd</sup>-5<sup>th</sup> grade recess.

#### **II. Inhalers & Epipens**

SBLT representatives shared a concern in regards to Inhalers & Epipens being kept in the front office. Teachers feel the need to have these in the classroom instead of keeping them in the front office. Mrs. Jordan has discussed this concern with our school nurse since the SBLT meeting on December 17. As of January 18, 2019 all Inhalers & Epipens will be kept in the classroom along with the appropriate paperwork. Teachers will need to record the date & time the medication was used if they have students in need of the medication.

### **III. Display Case Projects**

Formerly, the items displayed were based on a theme. This is difficult because the work in the classroom doesn't always match the theme.

SBLT brainstormed ideas for the display case:

- Display items created from the Clubs
- Display art from Art class
- This could be an issue due to the amount needed to fill up the cabinet. School awards displayed in the middle shelf
- Cultural displays
- Cards for 5<sup>th</sup> graders at the end of the year
- Spirit wear
- Teacher/Employee of the year
- Each grade level could decorate the cabinet on a specific month they are assigned
- Put the Sharktastic students for the quarter in the middle shelf

SBLT Conclusion:

The display case is divided into 3 columns or sections. The shelves in the middle of the case will be designated for school awards, Quarterly Sharktastic Students, Pictures of our Students (i.e. Go Far, etc.)

The shelves to the left & to the right of the middle section will be assigned to 2 grade levels a month for them to display projects or work samples of their choice (no required theme).

- January – Kindergarten & 5<sup>th</sup> grade
- February – 1<sup>st</sup> grade & 4<sup>th</sup> grade
- March – 2<sup>nd</sup> grade & 3<sup>rd</sup> grade
- April – EC Adapted classes & specialists
- May – Pre-K and Thank You Cards to Teachers/Farewell Cards to 5<sup>th</sup> graders

### **IV. Reading Parade in January**

SBLT discussed the tradition that was started last year to celebrate the number of minutes and/or steps that our students have earned for Reading and logging their time on their reading logs.

Our Mid-Year Reading Parade will be held on February 8, 2019. The parade will begin at 8:15 that morning. Steps and minutes from the beginning of the year to January 31 will be included.

Grades K-2 – will include students who have read 300, 600, 900+ minutes. Grade levels will create posters that say either 300, 600 or 900+ minutes to carry in front of the students who have earned those reading minutes. Students who have earned 300 minutes will wear a blue ribbon (cut from paper cutter). Students who have earned 600 minutes will wear an orange ribbon (cut from paper cutter), and students who have earned 900+ minutes will wear a yellow ribbon (cut from paper cutter).

Grades 3-5 – will include students who have achieved 100, 200, 300, 400+ steps. Grade levels will create posters that say either 100, 200, 300, 400+ steps to carry in front of the students who have earned those reading steps. Students will wear the corresponding medals that go along with the number of steps read.

The K-2 parade will begin at 8:15. Grades 3-5 will line up in the main hallway from the Music Room to the Glass Case at the end of the main hall (both sides of the hallway). After marching past the 3-5 students, the K-2 students will begin lining up along the hallway between the blue hall and the Music Room (both sides of hallway). Once the K-2 students have completed their parade walk, the 3-5 parade will begin (8:30). The 3-5 parade will begin their parade at the Media Center going toward the playground.

- Specialists will help monitor students who will not be participating in the parade and the classroom teachers will make and help hold the signs for their grade levels. Posters should be half the size of a whole sheet of poster board.

## **V. Black History Month Updates**

### **Black History Museum**

In preparation for Black History Month in February, Simkins Elementary will be researching and preparing for our Black History Museum. We had our first annual Black History museum during the 2017-2018 school year. We received a lot of positive feedback from parents, but we are always wanting to make things even better than the last. Some parents expressed that they would have liked to have seen the other projects from the other classes and that their child would have liked for more people to see their project, because of all of the hard work that they put into their project.

Our SBLT decided last summer to hold our Black History Museum in February Thursday, February 21. In order to accommodate all students, parents, and projects, K-2 will display and present their projects from 5:00-6:00 pm and eat dinner in the cafeteria from 6:00-7:00 pm. Grades 3-5 will display and present their projects from 6:00-7:00 pm and eat dinner in the cafeteria from 5:00-6:00 pm. A spaghetti dinner will be provided.

Invitations will be sent to parents and they must RSVP in order to ensure that enough food is ordered. Mrs. Jordan will do an all call around 6 pm that evening to let the parents know when 3-5 presentations will begin.

Grade levels have assigned areas for them to set up and present their projects.

- K-Blue hallway
- 1-Media Center
- 2-Gym
- 3-Media Center
- 4-Yellow hallway
- 5-Gym

Grade levels have assigned categories. Teachers will assign students a famous person based on the grade level assigned category. Every teacher will need to model and decorate their doors with their famous person by Thursday, January 31. **Criteria for the presentations is attached.**

- K-Inventors
- 1-Entertainers
- 2-Musicians
- 3-Civil Rights Activists
- 4-Athletes
- 5-Politicians
- EC-Scientists
- Specialists-a person that represents their area of expertise

Doors should have a border and use bright colors to make the door “pop”. The size of the font should be large enough to read without squinting. Possible idea: wrap door like a present (use duct tape or packing tape to make it stick).

### **Black History Month Idea**

If you would like to have a community visitor who would be willing to come and visit your classroom to share their experiences as a successful black business owner, chef, leader, etc., feel free to do so. Mrs. Raines knows some presenters from the community who would be willing to come and present for 30 minutes at a time. The presenters may not fall into your grade level category, but it would be a good experience for your students to hear how they chose their profession and possible obstacles that they faced and how they persevered and became successful. Check with Mrs. Raines if you would like to schedule someone.

### **VI. Sharktastic Criterion for K-2**

A concern regarding K-2 students who met all criteria for the Quarterly Sharktastic Celebration was shared. K-2 teachers feel that there are quite a few students who met all of the Sharktastic academic criteria, but had one “2” in one subject area. SBLT discussed that a “2” equates to a “C” if they were in grades 3-5, which designates proficiency.

SBLT Conclusion: The Sharktastic Criterion for K-2 will be adjusted. If a student receives one “2” and the rest 3’s or 4’s in core subjects, such as Math, Reading, SS, or Science they can be Sharktastic.

If a student has all criterion, but has less than a 3 in either Art, Music, or PE, the grade level teacher and the special's teacher need to have a discussion about whether the student is playing around or they are more shy and introverted.

**VII. Sharktastic Student of the Month Proposal for 2019-2020**

SBLT came up with an idea of recognizing a "Sharktastic" Student of the Month. The purpose for the recognition is to celebrate a student who exemplifies the character trait of the month. Criteria will be discussed in a future SBLT meeting.

**Meeting adjourned at 4:56.**