

SBLT Meeting Minutes

Summer Retreat: 7/30/24

Meeting Introduction

- Approval of May Minutes-all members approved
- Election of New Officers
 - Chair- Lori Vernon
 - Co-Chair- David Hammack
 - Process Manager- Andrea Matkins
 - Secretary- Sydney Rogers
 - Timekeeper- Guy Vann

SBLT Meeting Norms

overview

What is the Purpose of SBLT

- Team members read the Wise Ways for B1.02
- Points members pulled from the article:
 - Leadership team forms as a catalyst
 - Serve and communicate
 - Successful SBLT team serves to the commitment they make
 - Team
 - Representative of their own team/Not own ideas
 - Creates opportunities for the involvement of parents
 - Represents constituent's needs, not just their own
 - School Data

2023-2024 School Year Reflection

- Positives- Communication, Questioning, Admin communication, SBLT Communication, Parents and Community, Data for next steps, Enrichment (Trips and Visitors)
- Deltas- Vertical planning, Planning Across Grade Levels, Parents and community knowing more about SBLT.

Last Year's Data

Last year's data was reviewed. Points to note:

- 3-5 grew in proficiency for the 2023-2024 school year in both Math and Reading EOG data
- Chronic Absenteeism- Improved over the past couple of years.
- MTSS- Looking into support for Tier 3 students regarding behavior.
- Discipline- Frequency and by Grade Level

Old SIP Goals

- Although we did not meet the goal set for us by GCS- we still improved in both overall performance and 3rd grade EOG proficiency goals.
- We have improved on the reducing of the lost instructional days by discipline referrals.
- We did not meet that goal of decreasing the chronic absenteeism rate, but lowered it by several percentage points.
- Teachers (especially K-2) should include the importance of attendance in their curriculum nights and how it can be detrimental if the foundation is not set prior to testing grades (3-5).

2024-2025 School Year

Theme of the year "Team Northern"

Question: What is the difference between a Group VS Team?

Discussion was held and common responses were that Teams share:

- A Common cause of goal
- Interdependence

Teams= togetherness, diversity, same footing, engaged, counting their wins collectively.

Teams Old and New

Discipline/Attendance/Mental Health team

- Principal, Assistant Principal, Data Manager, Counselor, Social Worker, School Psychologist

Instructional Leadership team

Admin and Strong instructional teachers throughout the school Creation/Recreation of Vertical Teams. These teams will consist of ELA, Math, Science/Social Studies, and SEL. Allows for staff to hold more vertical conversations between one grade level to the next.

Team Connections

Principal -> Admin Team -> SBLT-> All other teams (Discipline/Attendance/ Mental Health Team and ILT connect to SBLT with their support.

Overarching Goals for 24-25

1. Data Driven Practices

- Attribute growth of the last 2 years
- Data Cohort

2. Strengthening Core

3. The Whole Child

-ILT Summer Retreat Recap

“Clearly Defined and Aligned Instruction”

- 3 Part: Planning, Teaching, and Reflecting (This all contributes to Student and Teacher Growth)

What's New in Curriculum & Instruction

Clearly defining CKLA Instruction

K-2 (Sound walls to replace Heggerty) UFLI to replace spelling, 60 minutes Knowledge, 15 minutes CKLA Skills

3rd: - 5 min Morpheme Magic

- 30 UFLI remaining CKLA

4th-5th: - 15 morpheme magic

- Remaining CKLA

PLC Work: Reflect, Learn, Act, Collaborate

FAM-S and Overarching Goals

- Item 6
- Item 27
- Item 31
- Each supports an overarching goal and SIP indicators.

PDP Goals

- Each teacher will choose an additional goal that pertains to their own professional goals
- Two School Goals: Strengthening Core/Social Emotional Learning

How does it all fit together?

- SIP, FAM-S, and PDP goals are all aligned to work together.

Customer Service at Northern and “The Northern Experience”

“... People will never forget how you made them feel. - Maya Angelou”

Overview of Customer Service (**Communication**)

Communication as related to classrooms:

- Newsletters
- Communication to parents within 48 hours
- Transparency
- First impressions

Class Dojo is new for the 2024-2025 School Year.

Due to funding, CrisisGo will no longer be used for the 2024-2025 School Year.

The team created a chart of what customer service/The Northern Way looks like for students and families:

What does it look like for students?	What does it look like for families/parents?
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<ul style="list-style-type: none"> - Clear Expectations - Morning Greeting - Excited - Building Relationships - Accountability -> academic + personal - Safe and Secured/Loved and feeling important - Student Government (Students being heard in the school) - Meeting individual needs - Remembering that students are kids - Being spoken to in a positive and respectful level of voice 	<ul style="list-style-type: none"> - Easy/Effective communication - Expected to remain respectful to staff - Welcomed - Quick responses - Speaking to them and about their children positively - Providing tips and supports - Verifying that communication is received - Team members and accountability partners regarding attendance, concerns and academics - Included - Consistent communication - Linear ways to engage parents who have 3rd-5th graders - Opportunities to engage outside of academics - Visibility - Building Appearance
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24-25 SIP Goals

THIS DATA HAS BEEN REMOVED DUE TO IT BEING EMBARGOED. AFTER 9/2024, THIS DATA WILL BE ADDED.

Vote: All members agree to 24-25 SIP Goals.

24-25 Indicator Planning for SBLT Retreat

Determining if an indicator is fully implemented, if the implementation is developing, or if it is not implemented at all. Giving the indicator a priority score, then giving the indicator an opportunity to score, and giving the evidence of implementation.

Indicator Work

(SBLT Members split in groups to discuss Indicators and action plans for 2024-2025 school years)

Approvals of the 24-25 Event Calendar

Archer motioned to move the calendar

Hammack seconded the motion

All approved.

Budgeting Proposal

Vernon motioned to move the budgeting proposal that allocates funds for each teacher to get two-half day planning sessions. The cost is approximately \$4,000.

Matkins seconded the motion

All approved.

Hammack motioned to move the budgeting proposal that allocates funds for grade levels and departments to make individual decisions on additional supplies they may need in the 24-25 SY.

- \$500 per grade level (\$3,000)
- \$500 per specialist (\$3,000)
- \$250 per EC/AG teacher (\$2,000)

Vernon seconded the motion.

All approved.

Teachers who piloted the Progress Learning program in Spring 2024 shared that it went well, and feedback from students showed a need/want for the Progress Learning program. Comments included that it was engaging for students (K-5), able to differentiate, easy to assign standards and work, and questioning was much better than other products available.

Hammack motioned to move the budgeting proposal that costs \$8,500 for a Progress Learning school license.

McMillion seconded the motion.

All approved.

Spencer motioned to move the budgeting proposal that cost \$1,342 for the online version of mClass (fluency and DAZE) for both 4th and 5th grade.

Archer seconded the motion.

All approved.

New Copiers

If it can be done on a device, please ensure that it is done on a device. Be aware of what you are copying.

Student Handbook Changes

Student water bottles (cups with straws specifically Stanleys) are strongly discouraged.

Chaperones

Attendance Update: If a student attends a field trip, but has not appeared at school, then they will be considered absent.

ACES Update: Pick up begins at 2:50PM

Grading: Grades represent levels of mastery.

Dress code: No pajamas, costumes, or outfits resembling costumes.

Archer motioned to approve

McMillion seconded the motion.

All approved.

Staff Handbook Updates

Recess- Students cannot walk laps as a disciplinary action.

Jeans on Tuesday and Friday

Grading: Math tests percentages to count for 40%, quizzes to count for 40% and classroom to count for 20% regarding the schoolwide grading scale.

- At least 2 Math and Reading tests per quarter
- At least 4 quizzes for Math and Reading per quarter
- Spiral Review/Exit ticket/Ticket out the door. At least 3 classwork grades per quarter
- Students should receive an incomplete for missing assignments rather than a “0” or “50”

Matkins approved the motion for the grading practices above to be revised to as stated above.

Archer seconded the motion.

All approved.

Kagan Structures: These practices will continue throughout the 2024-2025 SY.

Communication Plan Home/School: Open lines of communication. Parents should be informed and receive communication every week from the classroom teacher(s). ***Reminder of the SBLT meeting 9/17/2024* Adjournment:** Matkins motioned to adjourn the meeting.

Vernon seconded the motion.

All approved.

Ms. Vernon made a motion to adjourn. McMillon Seconded the motion.