SBLT Meeting Minutes: May 31st, 2024

Members present: Nicole Weeks, Tyron McMillon, Alex Swerbinsky, Traci Browning, Kelly McClure, Lori Vernon, David Hammack, Barbara Hultberg, Katie Hazelwood, Andrea Matkins, Kate Cruze, Kim Brenneman

Welcome/Meeting Called to Order

Approval of Minutes:

Motion to approve: Mrs. Swerbinsky; Second: Mrs. McClure

The team voted to approve minutes from the previous meeting.

Vote to approve changes in previous minutes to reflect our process in voting:

Motion to approve: Mrs. McClure; Second: Dr. McMillon

The team voted to approve the changes.

**Celebrations and Successes:**

* Field day went very well despite the weather.
* There was a great deal of community support for field day and teacher appreciation week.

**Old Business:**

None Currently

**New Business:**

**Indistar Action Steps: Review and Update:**

By June 30, 2024, Northern Elementary will increase overall 3rd grade reading EOG proficiency by at least 3 percentage points, from 74% in 2022-23 to 77% in 2023-24.

By June 30, 2024, Northern Elementary will increase its overall Performance Composite by at least 3 percentage points, from 77.5% in 2022-23 to 80.5% in 2023-24.

By June 30, 2024, Northern Elementary will decrease chronic student absences (10% or more of days enrolled) by 5 percentage points, from 11.7% in 2022-23 to 6.7% in 2023-24.

By June 30, 2024, Northern Elementary will reduce the number of lost instructional days resulting from discipline referrals by 10% from 9.91 number in 2022-23 to 8.9 number in 2023-24.

By June 30, 2024, Northern Elementary will utilize assessment data (Dibels for K-2 and CFA data for 3-5) in all classrooms to guide small group and tiered interventions.

**Indicators to be looked at and discussed this week: (All indicators)**

There were 36 items that we had for this year. Most were marked complete and a few of the completion goal date were moved. At the summer retreat, the Leadership team will revisit goals and adjust as necessary for the next school year.

**Technology Programs (Indicator B2.02)**

The district will not be paying for some of the technology programs that we have had access to this year. Mrs. Weeks shared a resource cost comparison for programs that are used frequently in our school. Team members shared what was preferred by their grade levels. Mrs. Weeks is trying to get access to Progress Learning for a trial. Mrs. Swerbinsky shared that Amplify will be changing. Staff should download their content in the very new future.

**Teacher Working Conditions Survey: (Indicator C3.04)**

Table groups were given topics from the TWC Survey to analyze the data for positives, areas for growth, and lingering questions. The groups shared out the trends that they found in their data. Most areas were very positive (agree/strongly agree). This information will be used at the Summer Retreat to guide next year’s School Improvement Plan.

**Grading (Indicator B2.02)**

Northern policy suggestions:

* Zeroes
  + No zeroes
  + Missing assignments—blank for missing assignments
  + All assignments must be tracked down; no missing assignment should be turned into a 50 or lowered grade. Missing assignments should not alter a grade.
* Missing assignments
  + Flagging them as missing assignments
  + Share that this is what a flag stands for to parents
* Retakes (how many?)
  + Retesting 69% or below
  + Replacing the grade after retakes
  + Communicating we are after learning process/mastery of standards not good grades
* Grades and what they should represent
  + Mastery of standard independently at rigor of grade level
* EC, tier 2 and tier 3 students within this conversation
  + Essential to have clear report card comments-mention accommodations and modifications
  + Transparent to parents
* Continuity across grade levels
* Establishing expectations for what each grade level’s grades are based on
* Want rigor to be consistent across grade level—should be the same assignments
* Weights
  + Quizzes (formative)-30%
  + Tests (summative)-50%
  + Classwork (formative)-20%
* The comment section of report cards
  + Comments=way to communicate with parents
  + 3-5: comments should be similar to areas to those in K-2
* Transparency of grades to students, as well as parents
  + Ensuring grades are entered into PowerSchool within a week
  + Ensuring parents know how to get into PowerSchool
  + Academic versus work ethic/habits
* Continuity of rigor across classes on a given grade level
  + (see above)

Grading information will be reworded and shared with the entire staff. Feedback will be given to grade level chairs who will then bring any concerns to the SBLT retreat. At the retreat we will vote to approve these new grading parameters. They will then be shared at the opening staff meeting and parent curriculum night.

**General Staff Concerns**:

* Suggestions were passed on to Mrs. Weeks and will be addressed with the staff involved
* July 30th is SBLT retreat at school.

**Adjournment**:

Motion made to adjourn by Ms. Matkins and seconded by Dr. McMillon. The meeting was adjourned.