

Alamance Elementary

Meeting Minutes

Meeting Date: 11/16/2020 - 3:00pm

Title: November SBLT

Location: virtual

I. Attendance

Team Members:

Erica Archer , Jeana Beasley, Emily Brame , Kelli Capps, Dani Chandler, Shea Christman, Elizabeth Cornett, Evie Massenburg, Ashley McClain, Dacia Quate, Malaina Seegars, Morgan Wigal, Scott Winslow

Guests:

II. Celebrate recent successes

K-2 has returned successfully

III. Review and respond to coaching comments

Review due dates for indicators and strategies. Review discipline goal to adapt to online learning. Will address when we review goals later in the meeting.

IV. Approval of last meeting's minutes

V. Old Business

none known

VI. Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

Monitor (updates made)

- PBIS – how to earn PAWS and incentives will be adapted once all kids are in the building. PBIS needs to meet and discuss and adjust goals during December (this will be a strategy added to the plan).

- Adjusted date and marked complete strategy about Remote Learning on Canvas and 90% engagement.

- New goal written for 3-5 and Remote Teachers will develop instructional plans for remote learners.... And put into the plan with end date in January.

- Reworded goal about three times per year assessment (Benchmarks, iStation, etc.) to separate strategies for Fall, Winter, Spring with dates. Fall date marked complete.

- New goal for IST – IST Team will be restructured for students requiring intensive intervention. Training for staff will be completed in the fall – due date December 15. IST team meetings will be held at least monthly to review data points and support student success – due 6/1/2021.
- College/Career strategy of Virtual Career Fair to be held in the spring added.
- We need to work on getting a parent representative on the team.

VII. Other Business

Action Taken:

- TAs are covering Kindergarten and other specialists are covering as monitor during Leib's remote instruction. When 3-5 returns, this may have to be re-examined.
- The covering people are bringing a web cam on a cart in for use so Leib can see the class with remote learning.
- Mask break rules and regulations – they need to be done outdoors as much as possible. If they need to be held on a rainy day, they should be short. They can eat without a mask.
- PLCs for students struggling to attend and do assignments - we need to look at technology availability and how we are contacting parents and make sure you are using multiple strategies to contact parents (Dojo alone is not enough).
- Do attendance around 8 AM for face to face instruction. Katie send an email clarifying attendance today. If a student is quarantined in a face to face class, they will work on Canvas and be marked 1R. Only mark different if a remote student has been reported as not working for some reason by the parent.
- If you have devices, students will complete assignments in Canvas as much as possible. When students are absent from Face To Face, you do not need to post live lessons if they are out of school.
- IST team may have to restructure how work will be done. There will likely not be interventionists this school year. Quate has already spoken with grade levels about students of concern. How case managers work may not be the same as in years past. Teachers will be the primary people providing interventions and this will be challenging. This will be discussed in detail in tomorrow's staff meeting.
- There are not extra iPads for students who forget to bring them in. We need to come up with strategies for when students forget devices. One possibility is for kids who have a device at home, they could leave their school device at school.
- There are some headphones from the computer lab that can be used if needed. The first step is to ask for them to be sent from home. Do not let them be shared without sanitizing. Some earbuds have been purchased but they are very inexpensive and are not the best quality. Beth does have a few

iPads that you can talk to her about using for kids who are forgetting theirs. That is a limited number.

- Students going to the buses need name tags and bus numbers to ensure students are getting on the correct buses.
- They are considering using a TEAMS meeting with a shared document to list kids so they can get out quickly.
- There will be a fire drill sometime before break and procedures can be gone over before the drill.
- Procedure for what to do if you get low on cleaning supplies, please email Tracy and CC Seegars.
- Check to see if 3rd or 5th have an issue with staying off the K playground to make the recess schedule work.
- Winslow will check to see about getting crushed gravel for the Gaga pit before students return.

VIII. Next Meeting

Date: 12/02/2020

Time: 2:45pm

Title: December SBLT

Location: virtual

IX. Adjourn

4:00pm
