

# Alamance Elementary

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## Meeting Minutes

**Meeting Date:** 02/04/2020 - 2:45pm

**Title:** February SBLT

**Location:** Conference room

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### **I. Attendance**

#### **Team Members:**

Erica Archer , Jeana Beasley, Emily Brame , Kelli Capps, Shea Christman, Elizabeth Cornett, Evie Massenburg, Dacia Quate, Malaina Seegars, Morgan Wigal

#### **Guests:**

### **II. Celebrate recent successes**

Awards Day went well, no snow days, Ball/Quest/Neon Night planned, PTO has agreed to let us run funds through them for Neon Night. Book Swap Went well, Craft week went well

### **III. Review and respond to coaching comments**

Comment about keeping indicators up to day and insuring we discuss indicators and is reflected in meeting at each meeting was shared.

### **IV. Approval of last meeting's minutes**

### **V. Old Business**

Suggestion to have a list of what crafts are being done for each grade level so there are no duplicates. Playground side by gate is still needed.

### **VI. Indicators to Assess-Create-Monitor**

#### ***Indicators Assessed***

A4.14 The school provides all students with supports and guidance to prepare them for college and careers (e.g., career awareness activities, career exploration, school visits).(5132)

#### ***Objectives Planned For***

#### ***Monitor (updates made)***

All indicators are up to date and at this time. The Career Fair event that goes A4.14 was discussed. At this time we have 14 people for the morning session and 4 for the afternoon. The outside expo will have outside type jobs and there will be a college event with Greensboro College, etc.

### **VII. Other Business**

#### **Action Taken:**

- Students are being dropped off in the morning without supervision and waiting in area outside office before 7:15. Seegars and Winslow are aware and are trying to figure out a way to address this issue in a way that will prevent other problems.

- Awards being given by a grade than class by class seems to flow better and keep students quieter during the ceremony.

- Specialist awards: Are specialist communicating collaborating on who gets awards? The question is a method for how the classes are being chosen and can it be communicated to the staff. Specialist miss being involved in the assembly to give their banners. It was suggested that they be given on the morning HOWL so the specialists can share who is chosen and why or with a shortened special day so that a way to get the specialist in for a few minutes of each awards assembly to present their award. The idea of having a cafeteria and custodial award being determined by the custodial team.

- In specials, is there a uniform way discipline is handled in with specials? We need to look and ensure that the MTSS norms for student collaboration are uniform across the school. Specialists may fill in teachers about occurrences in their rooms just to make teachers aware of the problem, but it is up to the specialists to assign consequences. Teachers also need to make sure specialists are in the loop about things happening in a child's life outside school that may impact behavior in a specials class so they can understand why a child might be acting the way he/she might be.

- Specialist are asking for more communication about changes in class placements to help them know when students are being moved. Seegars will try to do a better job of letting specialists know.

- Teachers need to have updated Emergency Sheets for Fire Drills with the names of new students.

- Are we going to do some kind of community event to honor the 100th anniversary of Alamance School? It's been discussed with PTO and they are working on pulling something together. Mrs. Whitesell is reaching out to former teachers for this. Ms. Capps has contacted the Historical Museum to see if there is any information or items in their collection related to Alamance School.

- We think it's great to do Black History Month; however, we feel that need to be inclusive of all groups and start putting an effort into Hispanic Heritage Month (mid-Sept through mid-Oct), Native American History Month (November), Women's History Month (March), Chinese New Year (January), etc. to ensure that we are honoring all cultural groups within our student family. The hope is to work more of these things into the curriculum. In the future, the committee will be put together to focus on ways to infuse cultural events with these students and use it as a way to involve parents and community partners. Teachers are encouraged to embed and work in cultural resources wherever they can.

- Attendance – we are at 7.1% absentee rate. We have 35 students who have missed 10-17 days and are on Tier II for attendance.

- Quate included the calendar update in the CF newsletter this week.

- February 18 – Staff Mtg/Wedding shower for Pierce

- February 21st – 1 PM – Kids Heart Challenge Kick Off

#### **VIII. Next Meeting**

Date: 03/03/2020

Time: 2:45pm

Title: March SBLT

Location: conference room

#### **IX. Adjourn**

4:15pm

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