

Ceasar Cone Elementary

Meeting Minutes

Meeting Date: 09/03/2024 - 2:30pm

Title: School Leadership Team

Location: Media Center

Attendance

Team Members:

Caroline Carpenter, Ellen Neese, Erica Pence, Mariah Allen, Rachael Curtis, Joan Davis, Kesandra Farmer-Gills, Jaime Landi, Christie Moore, Tara Mooring Roberson, Shannon Peeples, Jane Shanks, Samantha Stigall

Guests: Interim AP: Russell Harper

Minutes: Celebrate recent successes

- strong start; smooth overall
- specialists and students have adapted well to new specials schedule (seeing different classes daily/all specials in the week)
- students are getting all start of school paperwork back
- our students were asked to be one of two elementary schools sending student paparazzi to the Celebration of Excellence
- new teachers and staff seem to be acclimating well

Review and respond to coaching comments

Approval of last meeting's minutes

Old Business

Indicators to Assess>Create-Monitor

Indicators Assessed

Objectives Planned For

Monitor (updates made)

A4.01-Tiered System of Instructional Behavioral Supports and Interventions

- A4.01: Action steps for A4.01 must use this sentence stem: "Within the 2024-2025 school year, [INSERT SCHOOL NAME] school will implement the following evidence-based interventions to increase overall student performance: [INSERT INTERVENTION]."
- For A4.01 schools should consider what evidence-based intervention will be implemented to increase the academic outcomes for the lowest performing subgroups in the school.

D1.02-Resource Allocation as active indicators in NCStar. Team reviewed Resource Allocation admin team updated.

- D1.02: Action steps for D1.02 must use this sentence stem: “Within the 2024-2025 school year, our school identified [INSERT DESCRIPTOR] as a resource inequity. As a result, our school plans to mitigate this inequity by [INSERT WHAT THE SCHOOL WILL DO TO ADDRESS THE INEQUITY]”.
- For D1.02 to complete the sentence stem, schools should reference the needs identified in the Resource Allocation Self-Assessment.
- EXAMPLE for D1.02:
- In the example above, the school rated the descriptor as “Partially Meets Expectations”. Therefore, their sentence stem would be: “Within the 2024-2025 school year, our school identified our partnerships with families to meet student performance goals as a resource inequity. As a result, our school plans to mitigate this inequity by hosting monthly meetings with parents to review instructional standards that will be covered during the quarter.”
- In this example, schools would indicate this indicator as a “monthly” monitoring and the indicator should be listed on the School Improvement Team agenda for discussion on the progress towards full implementation each month and data, in this case agendas, sign in sheets, etc. should be uploaded as evidence in the file cabinet.

Additional Agenda Items

Action Taken:

Arts Education Week-- next week is Arts Education Week. The following was suggested from the arts department as a spirit week. Neese motioned to approve. Pence seconded. Team approved doing this next week.

- Rainbow Monday - Make a splash with your most colorful outfit! The more colors the better! Or wear your favorite color and create a rainbow with your colleagues! Share with us via email or social media!
- Talent Tuesday - Share a talent: create a new work of art, learn a new piece, recite your favorite monologue, choreograph a routine for your team. Do something creative, record/take a picture, AND share with us via social media or email!
- Red for Ed Wednesday - Support ALL educators by sporting your RED clothing! Upload to the GCAE FB group! Of course share with us via social media or email.
- Throwback Thursday - Pick a decade or dress up like an old picture of you or a colleague; embrace the past! Share with us via social media or email
- School Spirit Friday - We want to see you in your school colors, uniforms, hoodies, etc. Dress up like your mascot. Celebrate your school, if you have an arts teacher who was recognized as TOY, Rookie TOY or in any other capacity - shout them out!

Review bylaws-- team reviewed bylaws to determine if revisions were needed; SLT guidelines require us to review annually. Team moved to keep as they are for this year. Neese motioned to approve as they are for

this year. Pence seconded. All agreed.

Elect 2024-2025 chairperson- bylaws call for chairperson to be elected annually. Peeples asked for nominations or volunteers. C. Moore said she would be willing to serve in the role. Neese motioned; Carpenter seconded. The team agreed.

Proposed budget transfer: \$1300 from Title I (EEA) and \$1275.21 from Restart (supplies) to field trips in those respective budgets. Pence explained that we need headphone adapters for the testing headphones we just bought. Moore moved that we leave the Restart supply line and use those funds for the adapters and to move the \$1300 in Title I from EEAs to field trips-- with benefits the amount is \$1711.97. Pence seconded. All approved.

MTAC-- training and device policy; Pence reviewed with the team that the SLT serves as the MTAC team as well. She reviewed the challenged book process in case we ever have a challenged book. Then, the team discussed a device policy for devices broken and inappropriate use. Team discussed a warning letter and documentation in Educator's Handbook for a first offense. The subsequent offenses would still be in Educator's Handbook and a limitation of device usage for 30, then 60 then 90 days. Pence will draft a letter for the next meeting

SIP-- more info coming at Principals Meeting about SIP goals; worked to draft action steps to show how resources/funds are being spent

FAM-S priority items: 21, 26, 27-- team discussed these priorities as they align with the school agreed upon priorities from our NC DPI unpacking in August-- relationships, effective strategies, data driven focus; Curtis motioned to have these three as FAM-S focus area. Neese seconded. All approved.

Celebration of Excellence-- no one has stepped forward to coordinate being in the spirit parade. We will work to get as many as possible to attend-- wear this year's Cone shirt with optional cougar ears, tails, face paint

Next Meeting

Date:

Time:

Title:

Location:

Adjourn

3:33pm