

Grimsley High School AP/IB Academic Honesty Policy

Instances of academic malpractice will be taken very seriously. Malpractice includes the following:

- a. Plagiarism
- b. Collusion
- c. Duplication of work
- d. Any other behavior that gains an unfair advantage for a candidate or that affects the results of another student

If a teacher discovers evidence of student malpractice, they will first discuss the issue with the student. If evidence of malpractice is found, the following will occur:

First Offense:

- 1) The parents will be contacted, and a formal administrative write-up will occur. This write-up will serve as a warning and will remain on file as documentation if any other instances of malpractice occur.
- 2) The teacher, parent, and student will discuss the seriousness of malpractice and the resulting effect on the class grade. (The student earns a grade of 0 for the assignment)

Second Offense:

- 1) The parents will be contacted, and a formal administrative write-up will occur. This write-up will result in disciplinary action.

Late Work Policy

Students will have the number of days absent plus 2 additional days to complete make-up work without penalty.

If there is a test or project announced in advance and a student is absent on the due date or test date, the student should be prepared to take the test or submit their project on the day that they return to class.

Late Work Penalty

Assignments submitted one day late will receive a 15-point deduction from their grade. Assignments submitted two days late will receive an additional 10-point deduction and 10-point deductions for each subsequent day the assignment is late.

Generative Artificial Intelligence

Teachers will communicate when AI is prohibited and when it is allowed on assignments. Turnitin.com and other IA detection software will be used to check for AI detection and any work that receives a 10 percent detection rate or higher must be corrected and resubmitted. If there are multiple occurrences of AI detection, parents and the administration will be notified, and students can receive a zero for the assignment. If AI is allowed on an assignment, the student must cite the AI generated text appropriately.