## PowerSchool Student Portal - 2025-2026 Class Registration

## Northwest Guilford High School

## \*\*IF YOU NEED HELP ACCESSING YOUR PS STUDENT ACCOUNT, PLEASE SEE ANY OF YOUR TEACHERS FOR ASSISTANCE. COUNSELORS CAN NOT RESET PASSWORDS. \*\*

1. From Clever, click NCEdCloud >PowerSchool Student> Choose **Class Registration.** 

The list of subject areas will appear on the screen.

Navigation	Mala and A Aba Is		AC . Alatan Jawa Mana				
Grades and Attendance	welcome to the Jackson Middle Class Registration System for 2015-2016 : Aiston, Jane Mary						
📝 Test Results	owbent must choose 1 Language Ans, 1 norm, 1 octence, 1 social orustes, 1 PC, and 2 enclose Collifies View course requests						
Grade History	Language Arts	Click the edit button to request a course 👳	2				
Attendance History	Math	Click the edit button to request a course $\oplus$	Ø				
Email Notification	Science	Click the edit button to request a course $\oplus$	2				
Teacher Comments	Social Studies	Click the edit button to request a course 🕪	2				
School Bulletin	Physical Education	Click the edit button to request a course $\Rightarrow$	2				
Class Registration	Encore	Click the edit button to request a course =>	2				
School	Requires at least 0 credit hours. Requising 6 credit hours.						
Account			Subr				

3. Once courses have been chosen for all subjects, click submit. The list of your course requests will appear and your school can view the requests. **You must select 6 courses**.

Attendance				
Test Results	Crs Num	Course	Туре	Cr Hrs Prerequisite Note
r	1. 10582Y0Y0A	LANGUAGE ARTS ADVANCED GRADE 8	Required	0.00
] Grade History	2. 20082Y0Y00	MATH GRADE 8	Required	0.00
	3. 30082Y0S00	SCIENCE GRADE 8	Required	0.00
Attendance History	4. 4008AY0Y0E	SOCIAL STUDIES GRADE 8	Required	0.00
. Email	5. 60482Y0X00	PE/HEALTH GRADE 8 A/B DAY	Required	0.00
Notification	6. 11412YAX00	SPANISH IA A/B DAY	Elective	0.50
Comments	7. 54082Y0X00	ART GRADE 8 A/B DAY	Elective	0.00
	Total Credit Hours Requested			0.50

If 'Submit' is clicked before the 6 courses required are chosen, an error message appears.

 Request Submission Failed
 ×

 1. Requirement Physical Education: All students must select 1 PE
 ×

 2. Requirement Social Studies: All students must select 1 social studies.
 ×

 3. Requirement Encore: All students must select 2 encore classes.
 ×

Close the error message and the system will return to the first screen. Follow the steps above until the appropriate amount of courses are chosen.

2. Click the pencil icon to the right of each subject area. A list of courses will appear in alphabetical order. Choose the course(s) required by clicking the box next to the course(s) name. Click OK.



Repeat the process for all subjects.

Registration <u>must</u> be completed online & form returned to school. Registration portal will be open from **Friday, February 14<sup>th</sup>, 5pm – Monday, February 24<sup>th</sup>, 9am** Any corrections/modifications after that window will be made when student has one-on-one visit with counselor.