

Alamance Elementary

Meeting Minutes

Meeting Date: 10/01/2019 - 2:45pm

Title: October SBLT

Location: conference room

I. Attendance

Team Members:

Erica Archer , Jeana Beasley, Emily Brame , Kelli Capps, Dani Chandler, Shea Christman, Elizabeth Cornett, Katie Edwards, Evie Massenburg, Ashley McClain, Dacia Quate, Malaina Seegars, Morgan Wigal, Scott Winslow

Guests: Mrs. Jackson - parent

II. Celebrate recent successes

Curriculum Night went well. Alamance Presbyterian Church painted car rider landing pads out front.

III. Review and respond to coaching comments

IV. Approval of last meeting's minutes

V. Old Business

Ball/Quest Recommendations – Glow Ball – concerns about Friday night football and to allow for decorating only once for two consecutive weekends – The Balls will be a K-2 Glow Party on March 6 and on 3-5 and March 13. It was suggested by SBLT to use March 13 (K-2) and 20 (3-5) due to PTO on March 5. Career Fair will be moved to March 6. Time will be 5:30-7:30.

Common Area concerns have been addressed.

Computer Lab schedule is being dominated by Alamance. There may be changes forthcoming to share time with Erwin.

Mulch has been installed.

VI. Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

Monitor (updates made)

Key Indicators are listed and dates are updated for this school year. Winslow will be sending these in a Monday message so that grade levels can list strategies in place to meet these indicators at the next SBLT meeting.

ILT will serve as the second monthly meeting for documentation in Indistar.

VII. Other Business

Action Taken:

K-2 playground has issues with cars come down the access road and are speeding by the K-2 playground. It was suggested that a blurb go out in classroom newsletters, on the weekly call about not speeding down the access road. A request that a sign be put up about being cautious children at play or a sign saying limited access.

Concerns about how many flyers are going home at one time. Some teachers are sending weekly folders home on Mondays and some on Thursdays. Some teachers are sending flyers in the folders and some as they receive them. SBLT asked that all flyers go in weekly folders and that folders start going home on Thursdays.

Establishing a designated person to be in charge when all admin is off campus to handle crisis. Some kind of a process to remind students and staff about after school events – Chess Club, Drama Kids, C4K, Go Far, Jazzy Jumpers – and a master list being sent out to teachers where we can keep up with who goes to an after school event. The Morning Howl will be asked to make reminder announcements. Copies of this information needs to be in a sub file for substitutes.

Student attendance in specials – keeping a kid to finish works means students arrive after lessons have been taught and students come in not knowing what to do.

Lost instructional time during mornings due to drills, assemblies, etc. Many of them happen during the morning. Future drills will be held at any point in the day. Getting Keys for use by subs is being worked on.

Lunch expectations – noise/volume is a problem – some classes are not being mindful of the music being played and the PBIS expectations are not being met. PBIS is discussing this. If the music continues, it needs to be the entire cafeteria. A collaborative team with Erwin might need to meet and address this.

Tutoring Program Guidelines – last year we had people come in to do common assessments with DIBELS/TRC. This year, the testing has been changed. The funds to pay for them to be used in other ways. We will target the kids in IST in Tier 3 and do the interventions and progress monitoring.

Teachers on IST will be case managers on Tier 2. When the student transitions to Tier 3, the tutors will be the case managers on the Tier 3 students in addition to providing interventions and progress monitoring. These tutors are here Tuesday, Wednesday, Thursday – Sandy Walker is working with K-2 and Channel Reynolds is working with 3-5. K-2 works in the sensory room and 3-5 in the loft. They are here 8:30-11:30.

PBIS is going to resurrect Bus of the Month and Bus 5 will be getting a treat sometime tomorrow. It will be done the first Wednesday of every month at 1:45.

Ask each grade level to insure they can sign into educator's handbook (the discipline referral system). District focus on having a decrease in absenteeism. We need to work on reducing this. On Thursday, in the weekly folder there will be a letter about this information. Letters will be going home to families of kids who are chronically absent. If a student misses more than 18 days across the

year, they are chronically absent.

A parent concern about giving candy as a reward and the fact that it can lead to cavities.

VIII. Next Meeting

Date: 11/05/2019

Time: 2:45pm

Title: November SBLT

Location: conference room

IX. Adjourn

4:15pm
