

08/09/22 Aug meeting

Monday, August 8, 2022 9:25 PM

Attendees: Rinehart, Ballesteros, Bell, Lake, Cornelison, Evans, Patterson, Samuels, Little, Adkins-Pennix, Castillo, Goodwin, Johnson, Samina Bahadur

I. Celebrate recent successes

- **Staff-Evans-** shout out to Mrs. B and Bell for finding great Pre-K TA's for this new year. Pre-K is getting a new curriculum. (Fall Street), looking forward to a new change.
Bell-the running/reading program has been pretty successful and even now towards the end we have participants, reaching ppl we wouldn't normally reach.
- **Samuels-** Her daughter participated and did amazing in her age group. She placed 26th in her competition for America.
- **Mrs. B-** we are now under area 5 and have a new supervisor – Dr. March
- **Indicator aligned**

Indicator	Celebration
A 1.06 ALL teachers provide sound instruction in a variety of modes: teacher-directed whole-class; teacher-directed small-group; independent work; computer-based. (5087)	Evans- shout out to Mrs. B and Bell for finding great Pre-K TA's for this new year. Pre-K is getting a new curriculum. (Fall Street), looking forward to a new change.
A 1.07 ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them. (5088)	
A 2.04 Instructional Teams develop standards-aligned units of instruction for each subject and grade level. (5094)	
A 2.27 Instructional Teams and teachers embed cultural education into learning experiences in the curriculum. (6825)	
A 4.01 The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers. (5117)	
A 4.06 ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary. (5124)	
A 4.16 The school develops and implements consistent, intentional, and on-going plans to support student transitions for grade-to-grade and level-to-level. (5134)	
B 1.01 The LEA has an LEA Support & Improvement Team. (5135)	
B 1.03 A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices. (5137)	
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B 2.03 The school has established a team structure among teachers with specific duties and time for instructional planning. (5143)	
B 3.03 The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers. (5149)	
C 2.01 The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs. (5159)	
C 3.04 The LEA/School has established a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff. (5168)	We have been working very hard to be fully staffed. We have the PT TA to use for interventions.
E 1.06 The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning). (5182)	
E 1.11 All teachers meet with family members (parents or guardians) formally at least two times a year to engage in two-way communication regarding students' cognitive, socio-emotional, and physical development outside the classroom. (5187)	
E 2.02 The school provides a broad spectrum of communication to the community through meetings, announcements, newsletters, and a consistently updated website. (5189)	<ul style="list-style-type: none"> • Bell-the running/reading program has been pretty successful and even now towards the end we have participants, reaching ppl we wouldn't normally reach.

II. Approval of last minutes—Minutes are approved by vote of everyone.

III. Approval of [last meeting's minutes](#)

IV. Old Business

[SIT Member Checklist of Best Practices-](#)

Aligns with the training on the 19th. (Carla, Wendi, and Maya went)

Keep each other accountable. We do good with most of these but can always improve.

Read these at home and bring back anything you may have questions, or that catches your attention.

V. New Business

Indicator/Action

VI. Indicators to Assess-Create-Monitor

Indicator	Monitor	Updates	Next Steps
B2.03:The school has established a team structure among teachers with specific duties and time for instructional planning.	Master Schedule Lunch Schedule		Starting out as a draft. Because of all of the feedback from DL we will be doing/trying A/B day and combining both models that we've tried. Share with team and come back with feedback. Some changes may be doable, some may not. We will be combining ELA for both groups and will be doing them at the same time. Will have 2 TA help for small group time. Grades 4 and 5 may have only 1 TA...will do what we can. Kinder and 1 st will have 3 ppl for small groups. 2-5 is still being worked on. During Technology—help out teacher by having something technology wise for them to work on. Support her. (zearn, research,) We can still use Zearn with Illustrative Math...it aligns together. Lunch sched:eating in the room and first 10 minutes of no talking. Please let Carla know if lunch is not correct or the lines are too far backed up.
C3.04:The LEA/School has established a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff.	New Staff TWC Survey Results		Mrs B- use this document to drive our PD's and indicators and be aware of what we can control and what we can't. No one saw anything that was more of a discrepancy when compared to the state and the district. Take this back to your grade level to show them. Meeting with new staff members on the 15 th to go over things that are assumed. Mentioned a discrepancy of h. about Teachers having adequate space to work. (take it back to your team to see if that means the physical room or the bldg) Parental involvement on the survey with mixed results. It depends on how we're defining parent involvement..parents may show up and come to events, but are they involved in their learning... and to what degree. What can we do with our parent liasion to work with the community. There is a problem with attendance and discipline in regards to whether they come or not. --Possibly add more academics into our more social events.
E1.06:The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).	Class Dojo Updates		<ul style="list-style-type: none"> • Bell-the running/reading program has been pretty successful and

			<p>even now towards the end we have participants</p> <ul style="list-style-type: none"> • We are going to go back to updating parents more regularly so that parents know what is going on in their students classroom. • We are going back to Monday folders as well. Something to keep parents updated weekly if they are not connected electronically. School will be providing these folders and agendas for the upper grades. (at least for 5th grade)
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VII. Other Business Action Taken

Food For Thought	Response/next steps
<ul style="list-style-type: none"> • Staff Break Room (Make over) • IPS training & CF should be chairperson <p>Are we going to have help with small groups for interventions? Who? How often?</p> <p>Why are the tutors/helpers not able to progress monitor?</p> <p>How do we fit in the interventions for math when the extra 30 minutes is scheduled for centers?</p> <p>Is science/social studies going to alternate each quarter?</p> <p>What is in place for when a specialist is absent with no sub plan in place?</p> <p>If the class size is small, why can we not combine for recess?</p> <p>Are mixed reading/math groups within a grade level an option, perhaps in 2nd quarter?</p> <p>Is homework mandatory?</p> <p>Will mandatory conferences be on the school calendar?</p> <p>Is it possible to have duty-free lunch/recess once a month?</p> <p>Are we able to watch other teachers teach? If so, how much notice do give?</p> <p>School-wide Discipline</p> <p>Theme and Character Trait assignments</p> <p>School Devices (take home or leave at school)</p> <p>Pre-record morning meeting</p> <p>Splitting for recess</p>	<p>Staff Break Room—Sunshine Committee will be coming in on Aug 11th to work on the work rooms.</p> <p>IPS training/CF Chairperson—EC team would like for one of the CF's to be a chairperson for IPS bc they know the curriculum for all of the grades as opposed to the counselor who doesn't. --During PLC's we will look into this more and can start preparing for this to gear more in that direction. Mrs. Saffari can work with one of the CF's and Ms. Henderson to help them learn IPS so that next year one of the CF's can transition over.</p> <p>Small groups—yes..2 TA's for Kinder and 1st. (one is a specialist) and 2-5 will have at least one TA. Will be having tutors as well to help.</p> <p>Tutors/PM--because of district guidelines</p> <p>Math Interventions/Centers--You do interventions during this time as well. Will discuss more after we've taken the Illustrative Math training.</p> <p>Science/SS alternation-is covered in schedule</p> <p>Specialists schedule—only 4 specials rather than 5 so the extra one can cover the one that is absent. Be purposeful with data in regards to absences and coverage. (using the sign in folders)</p> <p>Recess- & combining classes—Potentially we have to wait until we have a better idea (after day 20) then we can consider that,</p> <p>Mixed groups for small groups—traditional classes will be mixing groups for ELA. Does not work for DL.</p> <p>Homework mandatory—it is not.</p> <p>Mandatory conferences on calendar—they will be posted.</p> <p>Duty free lunch/recess once/month--Sunshine Cmttee members can choose that as a reward option. Bell will be putting this on the calendar in advance.</p> <p>Observe other teachers teach—how much notice? We can look into this and possibly create a genius sign up for it.</p> <p>School-wide discipline—PBIS not working as well, but we were not consistent given Covid etc. Procedures, procedures, procedures need to be practiced. You cannot assume the kids know what they are supposed to do. Want to have the kids be part of the solution and process. Morning meeting times will be required this year to make them part of the solutions/class community. (restorative practices and building relationships) May transition from PBIS to restorative practices towards the end of the year. Every kid in the room needs to have a job so they can contribute to the building of the classroom. Consistency is key. Possibly Little can do a teach/meet on procedures.</p>

	<p>Character trait assignments—AJE Family: Embracing our Gifts Within. Aug/Sept-Responsibility Oct- Open Minded Nov- integrity Dec- Kindness Jan-courage Feb-respect, March-perseverance April-empathy, May-confidence June-Honesty Feel free for your grade level to align with this or anything within.</p> <p>School devices--They'll stay at school at the beginning. Will be district guided. Will we be getting headphones? Suggested using donor choose for that.</p> <p>Pre-recorded morning announcements—yes and will be short and sweet. Will receive the link prior to that morning.</p> <p>Splitting for recess—will not be doing. Just specials and small groups traditional ELA.</p> <p>Parent Welcome Letter—How detailed does it need to be?--Ask them to check class dojo every week. Keep it generic. Our first title 1 meeting will be sometime in Sept. It is on the calendar. (Sept 28th)</p> <p>Dismissal—Is changing and will be discussed on the 16th. Working on it. Pre-K would like to be dismissed prior to the rest of the school.</p> <p>Revamp PTA—Would like to have a lot of parents join and become involved. Will be meeting with Johnson Walck and Trace about PTA and reaching out to parents and become more involved.</p> <p>Would like to see more celebration of our diversity at our school. Have done a good job on paper but not putting into action.</p> <p>Can we come in early to work on our rooms?? You can come in whenever. Floors are done. Carpets are cleaned. Front office and cafeteria are still working so just be mindful of that.</p> <p>Let us know if you're coming to the school this week.</p> <p>Be at the school at 8:00</p>

VIII. Evaluation of the Meeting

Glow	Very helpful and comprehensive. Stayed on task. Got lots of information on the food for thought. Will continue using and will keep using the same link monthly. Lots of participation amongst members and lots of helpful info from everyone. Having the indicators will help guide our conversations and will help us piece things together. Mrs B did a great job putting the agenda and links together.
Grows	To prepare the day before meeting. Would love to see each grade level assigned a family or culture or special role.

IX. Calendar Updates

YMCA Back to School Bash – Aug. 20th from 11:00-1:00

Open House—Aug. 24th 2 sessions 11:00-12:00 and 5:30-6:30

X. Next Meeting: August 23, Time TBD

XI. Adjourn at 10:50.