

Allen Jay Elementary

Meeting Minutes

Meeting Date: 07/01/2022 - 9:00am

Title: SIT 07.01.22 Summer Retreat

Location: Room 4

Attendance

Team Members:

Crystal Adkins-Pennix, Michelle Atchison, Maya Bell, Carla Flores-Ballesteros, Teresa Goodwin, Allan Johnson, Cecil Lake, Arlene Little, Wendi Patterson, Rocio Reyna Reyes, Samantha Rinehart, Alicia Samuels

Guests: D. Smith

Minutes: Celebrate recent successes

- Rhaine made the Junior Olympics
- AP graduates from HPU in December!
- PE teacher is hired.
- Atchison's son was the chief marshal
- HP Exceptional teacher – Ms. Samuels racking up too many awards.

Review and respond to coaching comments

Approval of last meeting's minutes

https://gcsnccom-my.sharepoint.com/:b:/g/personal/floresc_gcsnc_com/ESNczS0Ap0JChPycou-Pml8BpUUz0oIgm6JMEbqDVEDphA?e=7N9ZiW

Link to last meeting minutes - approved

Old Business

NCSTAR training July 19th

*Jaybird Journal- should have been last week waiting on new info from LAU

Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

Monitor (updates made)

Additional Agenda Items

Action Taken:

* Review of By-laws and vote on jobs [By Laws](#)

- Chair- Lake

- Vice Chair- Samuels
- Secretary- Atchison
- Vice Secretary- Reyna
- Editor- Patterson

Leadership Info:

- Meetings are twice a month, second and fourth Tuesday
- Second Tuesday will focus on Leadership concerns
- Fourth Tuesday will focus on MTSS Concerns
- Leadership Members will have dual roles as it pertains to Leadership and MTSS to ensure we are in compliance.
- Changes to Bylaws voted on and approved

22-23 Theme and logo

- Group 1 - The gifts within (all gifts together, Encanto, each grade level represented by a “gift”, involve PBIS
- Group 2 - Family, Out of Many, One- flags around the world
- Group 3- Embrace your True Colors, Embracing Our True Colors
- As a group we compile the essence of all three to come up with a school theme that serves our purpose for this school year. -- AJE Family- Embracing our Gifts Within- using characteristics for each grade level (Respect, Responsibility , etc..) Theme voted on and approved

Specials schedule proposal

- using specialists as small group help 7:25-8:00
- Specials start at 8:25 end on 2:00, dismissal duty 2-2:30
- 4 day or 5 day specials rotation, regular classroom vs combo of classes- motion made for 4 day rotation with combo of classes by Patterson, 2nd by Little, approved by team
- Recess schedule to come soon.

PLCs

- 2 days of PLCs during the days, no Monday afternoons
- one planning PLC, and one Data PLC- 1 specialist to push in to the planning meeting a week to share out their information during their PLC
- DL to have their own PLCs
- Motion made by Rinehart, 2nd by Reyna, approved by the team

Workdays

16th is Mandated workday- Full AJE day

Open house is Aug 24th- reps to bring to teams about times, supply lists

22-23 Student – Parent Handbook Review

-Patterson made a motion to print out hard copies to review and make changes- Rinehart seconds, approved by team

-Food for thought

-field trips still to be planned by Johnson, at least 4 per year (once per quarter) -reps to talk with teams and respond by September 6th

-committees? Sunshine survey to be sent out by AP , events committee with 1 rep from each grade level, PBIS,/Restorative Practice

-student Council, Safety Patrol, jobs in classrooms

-Procedure “hacks”- posted for staff, students

-High Point children’s museum field trip will be a \$5 trip,

-Data days- possibly 2times a year, once per semester k-5

Circle: (Restorative Practices)_

- Improve communication including what is coming up and who to contact
- Provide more strategies, modeling, support and immediate feedback during walkthroughs
- Reassurance, flexibility and patience
- Consistent Accountability
- Rebuilding school culture/morale
- MTSS interventions and training
- Better support for new teachers
- Technology improvements
- Behavior management/PBIS
- Incentives
- Events (purpose and timing)
- Calendar updated for the whole year

*events

*report cards

*professional development

*meetings

*spirit weeks

Next meeting- survey to be sent out to choose next meeting

Teacher Trade log coming soon, carry over 10hrs,

Aug 23rd next regular meeting.

Next Meeting

Date:

Time:

Title:

Location:

Adjourn

4:30pm
