

Allen Jay Elementary

Meeting Minutes

Meeting Date: 03/23/2021 - 2:35pm

Title: SIT 3.23.21 VM

Location: Microsoft Teams

I. Attendance

Team Members:

Courtney Cornelison , Brittany Nunes, Robert Barrilleaux, Maya Bell, Kelsey Brand, Carla Flores-Ballesteros, Wenalyn Glenn, Kelli Hackstall, Florence Joyner, Wendi Patterson, Samantha Rinehart, Helena Rushby, Nicole Salter, Katherine Tuttle, Stephanie Verdi, Pa Vue, Casey Walck

Guests: Megan Fox

II. Celebrate recent successes

Food waste is being cut down by students picking up leftover snacks at the end of the day.

Mr. Cornelison was able to donate another check to AJE! If any staff member refers someone to him to buy or sell their house, he will continue to donate % of his commission to our school.

5th grade is taking a walking field trip to the rec center tomorrow where they will complete activities integrated with their learning.

III. Review and respond to coaching comments

IV. Approval of last meeting's minutes

Approved

V. Old Business

1. PSG

a. Decide if KF, SW, NT are still in IPS due to a suspected disability so we can refer them to the IEP team

b. Team decided NOT to refer KF and NT due to suspected disability at this time

c. Team decided to refer SW due to suspected disability

VI. Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

Monitor (updates made)

VII. Other Business

Action Taken:

1. Parent Survey

- a. Wondering if students who “don’t feel safe” reflect student or parent feelings
- b. Johnson asked if we could ask a demographic option
 - i. Make the question optional and provide a selection for “prefer not to answer”
- c. Ballesteros suggested adding an option to choose grade level
- d. On next survey, be more specific about what it means to be an “influential decision maker”
- e. Could have grade levels create a front/back flyer for report card pick up - including activities parents could play at home to reinforce taught skills
- f. Brainstorm with grade levels for one pagers to go home with report cards
- g. Could we create an online resource bank arranged by subject/topic or grade level
- h. Compile links to resources that could be added to the parent Canvas Course
 - i. Submit resources by April 13
 - ii. Host parent night virtually to show them how to access the resources - April 20 at 6:00pm

2. Student Survey

- a. The majority of students enjoy their class having the morning show
- b. Morning show - leadership voted to keep the schedule the same and revisit for next year

3. Staff Survey

Food for Thought

1. Parameters for parent resources

- a. Go by what you know your grade level needs support with

VIII. Next Meeting

Date: 04/13/2021

Time: 2:35pm

Title: SIT 4.13.21 VM

Location: Teams

IX. Adjourn

4:00pm
