

# Allen Jay Elementary

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## Meeting Minutes

**Meeting Date:** 03/10/2020 - 3:00pm

**Title:** SIT 3.10.20

**Location:** Room 14

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### **I. Attendance**

#### **Team Members:**

Courtney Cornelison , Brittany Nunes, Maya Bell, Laurea Ferguson, Kelli Hackstall, Allan Johnson, Wendi Patterson, Gabrielle Piacentini, Socrates Razo, Marcia Renne, Samantha Rinehart, Helena Rushby, Nicole Salter, Katherine Tuttle

#### **Guests:**

### **II. Celebrate recent successes**

5th grade fraction quiz results looks good

3rd grade mid and post unit results also look good

Students were excited about the ice cream chips for growth on interims

### **III. Review and respond to coaching comments**

### **IV. Approval of last meeting's minutes**

### **V. Old Business**

#### **1. Multicultural Day**

- In the morning there will be an assembly with performances from Mariachi club and from Dual Language classes
- One classroom will be used for a student-led conferences, and the other for multi-cultural presentations.
- Parents/families will travel to at least 2 continents for presentations.
- At 6:30 all student-led conferences and presentation will close and all will travel to the cafeteria for dinner.
- Flags may be done in art or during specials?

#### **2. Discipline will be reviewed during the next leadership meeting.**

Look for trends in referrals for rules and times of day

### **VI. Indicators to Assess-Create-Monitor**

#### ***Indicators Assessed***

***Objectives Planned For  
Monitor (updates made)***

**VII. Other Business**

**Action Taken:**

Academic Priorities Draft

- Team reviewed academic Priorities document (see below).
- We will be receiving new iPads next year. Their use and number received is to be determined.
- There may be some adjustments to specials schedule next year, that is to be determined. Some schools double up specials on one day for a longer planning block 1 day.
- 90 minutes a week K-4 of Social Studies.
- 90 minutes a week K-4 of Science.
- Ballesteros will bring sample schedules from other schools for us to see other models.

Allotment

- 22 core teachers, 4 dual language positions (not clarified as teachers/TA/CF, we need clarification here)
- 5 kindergarten
- 5 first grade
- 5 second grade
- 5 third grade
- 2 fourth – currently that would put 29 students per classroom
- 3 fifth
  
- 3.0 specials full time (PE, Music, Art). This is not accounting for the Dual Language classrooms, so Ballesteros will follow up with correcting this.
  
- 7 teaching assistants
- Hackstall asked about the ratio for Kindergarten classes. The ratio for Kindergarten is 23:1 for TA's.
- Something to put on the table: Teaching assistants remain in their classroom for the entire day during the first quarter before they are used for interventions and support in other grades.
- Renee shared that since kindergarten TA's have been pulled more out of kindergarten over the years, she has seen a decline in Kindergarten behavior over those years.
  
- Pre-K: 2 full-time teachers, 2 teaching assistants
- EC: 2 full, 1 TA
- AG: 0.6
- CF: 1
- Counselor: 1

- Social Worker: 1
  - Media Specialist: 1
  - Title 1 Funds may be used to purchase positions. This year's positions were:  
Communities in Schools – If we can only purchase 1 position next year, Johnson will be the priority.  
Technology Instructor – This will be the second priority. We also receive funds for this position due for technology.
- Teaching Assistant - We may need to revisit this position
- Sandy, our data-manager, is retiring. She is part time as the data manager.
  - We are only allowed to have a part-time data manager, so we may look into the option of hiring someone as a data-manager part time, and as a teaching assistant for the other part of the day.
  - We will make a decision when we know more clearly what our budget will be.
  - Next year we may have funds for tutoring, and will have to revisit when we receive the budget.

#### Food For Thought

##### Jean Passes

Ballesteros asked in the journal for feedback on jean passes.

Some suggestions that were sent to Ballesteros (2 responses were sent)

Sunshine committee members could wear jeans on Friday.

Be more specific about if we can or cannot wear jeans during spirit week.

Do not give jean passes.

##### Team discussion:

Jeans can be an incentive for some, but it isn't for others.

Having more specific clarification on days when we can wear jeans (spirit week).

Spirit days throughout the year, maybe once a month. Ex. Wear college shirt with jeans.

How else can we incentivize people?

Sunshine will get to wear jeans every Friday.

Pay a dollar to wear jeans. But then there may be more micromanaging needed to see if people paid a dollar. Or pay for the whole year and get a "discount"

Ask grade levels about other ideas about incentives.

##### No dots until admin in here.

Ballesteros said that she agrees, and that admin does get dots.

Classroom teachers especially, please call if you know that you are going to be late.

Hackstall attended a transition meeting for PTA's. They are looking to transition to PTO's rather than just PTA to get more community members involved. Geared as a community program that integrates multiple schools in the community.

Many PTAs are dwindling, and this may be a way to renew strength to the community partnership.

A banner from the Guilford Parent Academy will be put in the office.

#### Calendar Updates

March 30th – What will we do to celebrate Megan's birthday/remembrance?

BeSure – March 25-31st

We will do this on the 30th. Teacher's sign up for a time, and then it will be open to the community.

We will find coverage so that teachers can go.

This is a free service. You must be 25 or older.

30 slots are in one day, so we may take two days (30th, 31st).

March 21 is Beautification day: 9-1

Teachers could offer incentives for students to come.

ClassDojo has an events tab.

March 17th we can wear jeans and green.

#### **VIII. Next Meeting**

Date: 03/24/2020

Time: 3:00pm

Title: SIT 3/24/20

Location: Room 14

#### **IX. Adjourn**

4:00pm