

# Allen Jay Elementary

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## Meeting Minutes

**Meeting Date:** 11/26/2019 - 3:00pm

**Title:** SIT 11.26.19

**Location:** Room 14

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### **I. Attendance**

#### **Team Members:**

Courtney Cornelison , Brittany Nunes, Namra Ahmed, Maya Bell, Carla Flores-Ballesteros, Wenalyn Glenn, Amanda Grooms, Kelli Hackstall, Allan Johnson, Gabrielle Piacentinin, Socrates Razo, Marcia Renne, Samantha Rinehart, Helena Rushby, Nicole Salter, Kathleen Tuttle, Pa Vue

#### **Guests:**

### **II. Celebrate recent successes**

### **III. Review and respond to coaching comments**

### **IV. Approval of last meeting's minutes**

### **V. Old Business**

### **VI. Indicators to Assess-Create-Monitor**

#### *Indicators Assessed*

#### *Objectives Planned For*

#### *Monitor (updates made)*

### **VII. Other Business**

#### **Action Taken:**

Facilities - Allen Jay is on the list of schools that could be rebuilt if a new bond passes in November.

There will be hearings in February and other times of the year for community members to give input.

Calibration Survey - team reviewed the 19-20 Calibration survey completed by AJE staff. Some common comments:

Specialists shared that trainings are more focused on classroom teachers rather than specialists.

Technology concerns - internet connectivity

Parent Teacher conferences do's and don'ts. Take this back to your grade level to clarify.

Having more time to create differentiated lessons and make materials.

Get clarification from grade levels about how parents need to be held accountable for student behavior and academic progress.

Adjusting staff meeting model to address some staff concerns about the application of professional development.

Communication could be better - but many emails that are sent with information are not being read.

Planning time valued and protected.

Leadership team will take calibration survey comments back to grade level and team members and bring feedback to next meeting.

Some staff feel that their voices are not heard, or that they are not valued decision makers.

How will we provide feedback to the leadership team after we take these concerns back to grade level:

Ballesteros will create a form for the leadership team to input anonymous feedback on this survey.

#### **VIII. Next Meeting**

Date: 12/10/2019

Time: 3:00pm

Title: SIT 12.10.19

Location: Room 14

#### **IX. Adjourn**

3:23pm

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