

Policy Code: 3421-CREDIT RECOVERY

The Board of Education believes in providing high school students who have not earned required course credit for graduation with an opportunity to recover lost credits. The Board further believes that such credit recovery opportunities for students should include additional, consistent and equitable access to standards-based content that fosters greater student mastery of the concepts and skills necessary for future academic success. Students are not limited to the number of credit recovery courses they may take prior to high school graduation.

Definition

In accordance with North Carolina State Board of Education Policy (State Board), the Board defines Credit Recovery as an alternative to repeating an entire course to earn credit for high school graduation. Credit recovery specifically addresses deficiencies in a student's mastery of the course/standards and targets the specific components/standards of a course necessary for completion. Credit recovery courses are pass/fail only and do not replace the original record of a failed course on student transcripts. Students who wish to modify their GPAs must repeat the entire course for credit.

Administrative Regulation

The Board directs the Superintendent or designee to develop administrative regulations as required to implement this policy.

Reference: NC State Board of Education, Policy CCRE-001, Course for Credit, 6.1 – 6.7.

PROCEDURES FOR CREDIT RECOVERY

Purpose

The Guilford County Schools Board of Education believes that credit recovery procedures shall address factors for student participation, content alignment to the original course, instructional delivery methods, and processes for consistency in implementation across the district. Credit recovery programs in Guilford County Schools (GCS) shall meet the following criteria:

Key Terms and Definitions

- A. **Credit recovery:** An alternative to repeating an entire course to earn credit for graduation. Credit recovery is for high school students who have previously failed a course required for high school graduation. Credit recovery targets the course standards in which students are deficient.
- B. **Mastery:** A level of performance that students must demonstrate to show understanding of course content and standards.
- C. **Standards based:** Systems of instruction, assessment, grading, and academic reporting that are based on demonstrated mastery of the knowledge that students are expected to learn.

I. Student Participation

Students in high school who previously failed a course required for graduation may be considered for enrollment in credit recovery. In compliance with NC State Board of Education Policy [CCRE-001](#), students are not limited to the number of credit recovery courses to be taken prior to graduation. It is recommended that students who score less than 40% in the original course consider retaking the course instead of enrolling in credit recovery.

II. **Content Alignment**

Staff from the GCS Teaching, Learning, and Professional Development department will review credit recovery curriculum to ensure alignment to the original course.

III. **Instructional Delivery Method**

Credit recovery courses are delivered through an online learning platform from a technical assistance partner. Credit recovery courses are administered at the school by a certified staff member and are included as part of a student's schedule.

The default staffing model for GCS credit recovery courses shall be as follows:

- Credit recovery labs at the school shall be facilitated by certified staff.
- Credit recovery labs at the school may contain students who are working on credit recovery courses or initial credit online classes.
- Credit recovery courses are web-based and content is accessible from school or home. Internet access is required.

IV. **Allowable Courses**

Students may enroll in available credit recovery courses from the following content areas:

- English
- Math
- Science
- Social Studies
- World Language

V. **Grades and Credit**

Credit recovery courses are Pass/Fail and do not affect the student's grade point average (GPA). To pass the credit recovery course, students must complete the assigned credit recovery content in its entirety, with an overall average of 60% or higher. A student wishing to modify his or her GPA must repeat the entire course for credit.

VI. **Time Limit**

Students should be enrolled in credit recovery based on their school's semester or yearlong calendar. The length of credit recovery courses shall be dictated by the skills and knowledge the student needs to recover the course and not determined by a fixed length of seat time.

VII. **Testing**

Students enrolled in credit recovery courses that have an associated EOC assessment shall take the EOC if they have not taken it previously. The EOC assessment should be administered no later than 30 days upon the completion of the credit recovery course.

When calculating the student's final grade, the associated EOC score shall be calculated as 20% of the pass/fail determination.