

Comprehensive Progress Report

- Mission:** Southern Guilford Elementary strives to develop responsible students who are given the opportunity to achieve success in academic, personal, social and emotional development in a safe and nurturing environment where caring and learning go hand in hand. By teaming the staff, students, families, and community, we bring out the highest potential in everyone.
- Vision:** The vision of Southern Elementary is to become a school where students will prosper as life-long learners.
- Goals:**
- By the end of the 2024-25 school year, Southern Elementary will increase our overall Reading proficiency score by at least 3 percentage points, from a 40.3 to a 43.3.
  - By the end of the 2024-25 school year, Southern Elementary will increase our overall Math proficiency score by at least 3 percentage points, from 57.1 to 60.1.
  - By the end of the 2024-25 school year, Southern Elementary will decrease the 2023-24 percentage of students who were chronically absent by 5 percentage points, from 22.5 to 17.5.
  - By the end of the 2024-25 school year, Southern Elementary will increase our overall performance composite by at least 3 percentage points, from 54.3 to 57.3.



<b>Core Function:</b>			<b>Domain 1: Turnaround Leadership</b>			
<b>Effective Practice:</b>			<b>Practice 1A: Prioritize improvement and communicate its urgency</b>			
	<b>KEY</b>	<b>B1.03</b>	<b>A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices. (5137)</b>	<b>Implementation Status</b>	<b>Assigned To</b>	<b>Target Date</b>
<i>Initial Assessment:</i>			Leadership meetings were occurring once a month with SBLT sub committee meetings occurring as needed.	Limited Development 10/06/2022		
			Priority Score: 2                      Opportunity Score: 2                      Index Score: 4			
<b>How it will look when fully met:</b>			When this objective is fully met, SBLT meetings will occur regularly once a month and sub committee meetings will also occur monthly. Sub committees will share agendas and minutes with the SBLT. Agendas and minutes for all meetings will be held digitally in the Southern Elementary Staff SharePoint to be accessible to all staff.		<b>Sarah Chrisman</b>	<b>10/30/2026</b>
<b>Actions</b>				<b>2 of 3 (67%)</b>		
	10/6/22	Create template for sub committee agendas and minutes.		Complete 08/12/2022	Carol Hilbert	08/16/2022
<i>Notes:</i>						
	10/6/22	Create SharePoint to allow staff members to access agendas and minutes from SBLT and sub committee meetings.		Complete 08/18/2022	Sarah Chrisman	09/01/2022
<i>Notes:</i>						
	10/6/22	Monitor SharePoint for uploaded meeting minutes to ensure regular meeting are occurring as planned.			Sarah Chrisman	06/01/2025
<i>Notes:</i>						
<b>Implementation:</b>				<b>12/07/2022</b>		
<b>Evidence</b>	12/7/2022	Monthly meeting minutes are housed in the Southern Elementary Staff SharePoint.				
<b>Experience</b>	12/7/2022	Monitoring meetings has been made more accessible using a digital shared document space.				
<b>Sustainability</b>	12/7/2022	Meetings and minutes will continue to be monitored and data will be shared at SBLT meetings.				

	KEY	B2.03	The school has established a team structure among teachers with specific duties and time for instructional planning.(5143)	Implementation Status	Assigned To	Target Date
<b>Initial Assessment:</b>			Classroom teachers, support staff, and specialists work together throughout the school day to maintain a schedule that allows for instructional time, duties, and planning. Schedules are posted in a shared workspace to allow access by all staff.	Limited Development 10/06/2022		
			Priority Score: 2                      Opportunity Score: 3                      Index Score: 6			
<b>How it will look when fully met:</b>			Classroom teachers, support staff, and specialists work together throughout the school day to maintain a schedule that allows for instructional time, duties, and planning. Schedules are posted in a shared workspace to allow access by all staff.	<b>Objective Met 02/25/25</b>	<b>Sarah Chrisman</b>	<b>02/27/2026</b>
<b>Actions</b>						
	10/6/22	Create master schedule along with schedules for specialists, morning and afternoon duties, lunch and recess.		Complete 08/24/2022	Carol Hilbert	08/29/2022
<i>Notes:</i>						
	10/6/22	Add people to schedules as staff members join the school. Review schedules for efficacy as needed.		Complete 05/26/2023	Sarah Chrisman	05/26/2023
<i>Notes:</i> Scheduling needs are monitored on a continuous basis.						
	9/29/23	Weekly PLCs will be held to maximize instructional planning and collaboration.		Complete 05/15/2024	Erin Morgan	05/22/2024
<i>Notes:</i>						
	11/4/24	Create and update master schedule to prioritize EC, EL, Speech, and AG students service times.		Complete 11/14/2024	Erin Morgan	02/28/2025
<i>Notes:</i>						
<b>Implementation:</b>				02/25/2025		
<b>Evidence</b>			2/25/2025 Schedules reflect non-negotiables and allow for specific duties and time for instructional planning.			
<b>Experience</b>			2/25/2025 Teams met during PLCs to synthesize schedules.			

<b>Sustainability</b>		2/25/2025 Progress monitoring and adjusting as needed.			
<b>Core Function:</b>		<b>Domain 1: Turnaround Leadership</b>			
<b>Effective Practice:</b>		<b>Practice 1B: Monitor short-and long-term goals</b>			
	<b>KEY</b>	<b>B3.03</b>	<b>The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.(5149)</b>	<b>Implementation Status</b>	<b>Assigned To</b>
<b>Initial Assessment:</b>		<p>The principal has created a schedule for classroom visits, observations, and participation in professional learning communities. A calendar for Instructional Leadership Team walkthroughs has been created. Each team member has been assigned to a grade level to support and coach teachers. The principal will be in classrooms 50% of the instructional day.</p> <p>Lesson plans will be turned in on a regular schedule. Lesson plans will be reviewed for curriculum alignment, rigor, and relevancy with feedback provided.</p>		Limited Development 07/28/2016	
		Priority Score: 3	Opportunity Score: 3	Index Score: 9	
<b>How it will look when fully met:</b>		The principal will be monitoring all aspects of school activities and providing timely feedback for staff. Evidence of this objective: attendance at PLC meetings, teacher feedback emails, and walkthrough documents.			<b>Johnathan Moore</b>
<b>Actions</b>				<b>11 of 12 (92%)</b>	
	9/18/17	Teachers will post lesson plans on Canvas for review and feedback from the CF and Principal		Complete 06/01/2018	Carole Ashby
<b>Notes:</b>					
	9/18/17	Teacher teams will participate in Professional Learning Community 80 minutes weekly. Teachers will discuss data, curriculum and instruction, and student concerns. Minutes will be taken and submitted to facilitate follow up on next steps.		Complete 06/05/2018	Carole Ashby
<b>Notes:</b>					

9/18/17	Teachers will meet monthly in professional discussion groups to clearly define rigor and create activities/lessons that exemplify that definition. Rubrics and models will be created to clarify the expectations for student tasks.	Complete 02/13/2018	Carole Ashby	06/08/2018
<i>Notes:</i>				
9/19/17	The Principal will participate in district leadership learning walks.	Complete 02/20/2018	Carole Ashby	06/08/2018
<i>Notes:</i>				
9/19/17	The principal will attend and participate in the New Leaders training offered by the district.	Complete 04/24/2018	Carole Ashby	06/08/2018
<i>Notes:</i>				
8/11/16	Create documents to identify expectations and to record progress: Principal schedule Teacher lesson plan turn-in date Update of staff and student handbook Principal activity log	Complete 08/23/2016	Carole Ashby	06/08/2018
<i>Notes:</i> Student and staff handbook is completed and lesson plan turn in dates established.				
8/11/16	The principal will update the walk-through form to create a document to provide immediate feedback. The principal will provide feedback in a timely manner from walk-throughs and observations	Complete 09/29/2017	Carole Ashby	06/09/2018
<i>Notes:</i> The Principal created a checklist based on the Look-For's when conducting Classroom Walkthroughs on Google.docs. The document was shared with staff.				
8/11/16	Attend weekly PLC meetings	Complete 06/05/2018	Carole Ashby	06/09/2018
<i>Notes:</i> PLC meetings have been attended regularly.				
8/14/19	A schedule has been created to monitor plans for instruction. Lesson plans will be reviewed for pacing, standards alignment, and quality of activities.	Complete 06/05/2020	Carole Hilbert	06/05/2020

	<p><i>Notes:</i> Lesson plans are due each Wednesday for the next week. They are reviewed in weekly PLC meetings with teachers engaging in deliberate practice.</p> <p>PLC meetings and weekly conferences were held when schools were closed in March due to the COVID-19 pandemic. The principal and CF reviewed plans, viewed lessons, provided feedback, and monitored instruction via the online learning platform, Canvas.</p>			
9/10/20	The principal will monitor Canvas pages created and used by teachers for remote learning and provide feedback to teachers.	Complete 09/04/2020	Rebecca Starnes	10/20/2020
	<i>Notes:</i>			
10/7/22	The principal works closely with the School Improvement Team to monitor instruction. Lesson plans, walk-throughs, observations, and discussions provide feedback about core instruction.	Complete 06/02/2023	Rebecca Starnes	06/02/2023
	<i>Notes:</i>			
9/29/23	Principal will meet with members of the ILT team, conduct instructional walkthroughs, attend weekly PLCs, meet with teachers to provide feedback, and collaborate with Curriculum Facilitator. The principal will stay abreast to evidence-based best practices center around student engagement, questioning, and literacy instruction.		Johnathan Moore	06/07/2026
	<i>Notes:</i>			
<b>Implementation:</b>		10/27/2020		
<b>Evidence</b>	<p>6/11/2018</p> <p>Data acquired through the review of the TRC/Dibel assessments indicate growth for nearly every student K-2. Increased teacher efficacy is indicated on the NC Teacher Working Conditions Survey.</p>			
<b>Experience</b>	<p>6/11/2018</p> <p>The monitoring of lesson plans, increase in walk-throughs, the data discussions, and planning conversations proved to be very beneficial. Student growth was supported by these efforts.</p>			
<b>Sustainability</b>	<p>6/11/2018</p> <p>Walk-throughs will need to be conducted with timely feedback. Reviewing the lesson plans in PLCs to ensure that teachers understand the standard and are teaching the material with rigorous activities and lessons will need to continue next year.</p>			

	KEY	D1.02	The LEA/School has aligned resource allocation (money, time, human resources) within each school's instructional priorities.(5171)	Implementation Status	Assigned To	Target Date
Initial Assessment:			<p>Title I funds will be used to make purchases to enhance the technology and instructional needs of the school. The current Title I budget includes:</p> <ul style="list-style-type: none"><li>• iPad Charging Stations for K-3 classrooms to ensure that students have a way to charge their devices at school to make them available for instruction</li><li>• Wired computer mouse to allow 4th and 5th grade students to use a mouse with their laptops to improve functionality</li><li>• Flexible seating for student use</li><li>• A Promethean Panel to advance educational technology and enhance teaching and learning</li><li>• A .5 Community Liaison/Interpreter to aid our Spanish speaking families and facilitate school-home communication</li></ul>	Limited Development 10/09/2020		
			Priority Score: 3                      Opportunity Score: 3                      Index Score: 9			
How it will look when fully met:			All technology will be ordered, received, and fully implemented. Teachers will use the enhancements to support instruction.		Sarah Chrisman	06/13/2025
Actions				8 of 9 (89%)		
	10/9/20	Reach out to technology to discuss technology purchases		Complete 09/18/2020	Sarah Chrisman	09/30/2020
	Notes:	Technology services provides support for technology purchases. They are aware of products and vendors to use so that schools can receive the benefits of bulk purchasing and product reviews. Sarah Chrisman has been in contact with the technology department to learn more about products to serve our purposes.				
	10/9/20	Purchases will be placed with the help and support of the technology office and the Title I office.		Complete 10/30/2020	Sarah Chrisman	10/31/2020
	Notes:					
	10/27/20	Curate a list of library books and resources needed to support teaching and learning as well as leisure reading for students. Purchase digital and print books using Title I funding.		Complete 12/18/2020	Sarah Chrisman	12/21/2020
	Notes:					
	10/9/20	Teachers will be taught how to store and use the new technology equipment.		Complete 12/04/2020	Sarah Chrisman	02/28/2021

<i>Notes:</i>				
10/9/20	As items are received they will be cataloged as needed so that they can be distributed for use.	Complete 01/07/2021	Sarah Chrisman	03/02/2021
<i>Notes:</i>				
10/14/24	To ensure that all students can attend field trips, regardless of socioeconomic status, Title One funds will be used to support this effort.	Complete 10/15/2024	Johnathan Moore	02/10/2025
<i>Notes:</i>				
10/14/24	Title One funds will be used to purchase additional supplies and materials that will be utilized in all K-5 classrooms. Examples include: Charging stations since we are an Apple Pilot School.	Complete 01/06/2025	Sarah Chrisman	02/15/2025
<i>Notes:</i>				
10/14/24	Title One funds will be used to purchase additional tutors to help support the learning of our students.		Erin Morgan	05/30/2025
<i>Notes:</i>				
10/14/24	Title One Funds will be used to fund a .5 Community Liaison/Interpreter to aid our Spanish speaking families and facilitate school-home communication	Complete 10/01/2024	Johnathan Moore	06/10/2025
<i>Notes:</i>				
<b>Implementation:</b>		10/25/2022		
<b>Evidence</b>	5/26/2021 Device distribution plan Device Log			
<b>Experience</b>	5/26/2021 A plan for the distribution of new devices was created and approved by SBLT and the MTECH.			
<b>Sustainability</b>	5/26/2021 As devices are received they are cataloged and distributed.			



Core Function:			Domain 2: Talent Development			
Effective Practice:			Practice 2A: Recruit, develop, retain, and sustain talent			
	KEY	C3.04	The LEA/School has established a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff.(5168)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			An interviewing team has been established to vet candidates for hire. Grade level teams and area teams are included when candidates are interviewed. Pertinent questions have been collected to assist in gathering data about the candidates. The team discusses the candidates to determine which candidate will best support our students.	Limited Development 10/07/2022		
<i>How it will look when fully met:</i>			An effort to recruit candidates for hire to fill vacancies will include key school leaders, as well as, classroom teachers and department representatives. Participation during interviews will provide evidence of implementation.		Johnathan Moore	06/05/2026
<b>Actions</b>				<b>3 of 4 (75%)</b>		
	10/7/22	Create a team to participate in the interviews of candidates for hire.		Complete 07/19/2023	Johnathan Moore	07/19/2023
<i>Notes:</i>						
	10/24/23	Team will curate a list of questions for candidates to help standardize the interview process.		Complete 08/01/2023	Johnathan Moore	08/01/2023
<i>Notes:</i>						
	9/29/23	Staff recognition program will be implemented to recognize one staff member monthly during staff meetings. Staff members will be selected by their peers.		Complete 05/14/2024	Johnathan Moore	05/14/2024
<i>Notes:</i>						
	9/29/23	Recruitment efforts will include mass emails to qualified candidates as well as advertising using social media outlets.			Johnathan Moore	06/07/2025
<i>Notes:</i>						

Core Function:			Domain 2: Talent Development			
Effective Practice:			Practice 2B: Target professional learning opportunities			
	KEY	C2.01	The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)	Implementation Status	Assigned To	Target Date
Initial Assessment:			This is currently occurring at each grade level in PLC meetings.	Limited Development 09/01/2022		
How it will look when fully met:			<p>SBLT/MTSS team will develop a professional development calendar based on data interpretation and needs that will be used to inform the SIP.</p> <p>SBLT/MTSS meeting minutes will be kept and shared. The impact of how the data is utilized, student scores, and progress at the core level will be reviewed.</p>		Johnathan Moore	05/31/2025
Actions				3 of 5 (60%)		
	9/1/22	Gather BOY DIBELS data and BOG scores to bring to the monthly SBLT/MTSS meeting		Complete 10/25/2022	Rebecca Starnes	10/25/2022
Notes:						
	9/1/22	Review data from core observations by ILT.		Complete 11/29/2022	Erin Morgan	10/25/2022
Notes:						
	11/1/24	Teachers will be provided with Half-day planning to analyze data and complete unit assessments.		Complete 03/19/2025	Erin Morgan	03/30/2025
Notes:						
	10/22/24	Data PLC meetings will be held at least twice monthly which includes reviewing classroom based assessments, district benchmark assessments, and progress monitoring. During these meetings, we will also learn and identify evidence-based best practice to utilize to increase academic achievement.			Erin Morgan	05/14/2025
Notes:						
	10/7/22	The attendance team will meet monthly to review the school performance for students who are deemed chronically absent. The impact of the lack of instruction will be shared with parents and the student. Decisions concerning how the school will address the instructional gaps caused by absences will be shared with the staff.			Brooke Shipman	06/03/2025
Notes:						

Core Function:			Domain 3: Instructional Transformation			
Effective Practice:			Practice 3A: Diagnose and respond to student learning needs			
		A3.01	Instructional Teams use student learning data to identify students in need of instructional support or enhancement.(5110)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Baseline data points are being gathered using NWEA, DIBELS, and BOG. Fastbridge licenses have been assigned to students in the lowest 20th percentile, but more supports are needed for all students across tiers.	Limited Development 09/16/2021		
			Priority Score: 3                      Opportunity Score: 2                      Index Score: 6			
How it will look when fully met:			Students will exhibit growth in math and reading in EOY assessments. Staff will use FastBridge, DIBELS grouping, and NWEA resources to remediate and accelerate small groups.	Objective Met 05/28/24	Erin Morgan	06/01/2024
Actions						
	9/16/21		Staff will bring data to weekly PLC meetings to review and receive coaching on moving students forward.	Complete 10/04/2023	Erin Morgan	11/02/2023
Notes: FAM-S items #9 & #11						
	9/16/21		CKLA and Eureka Squared coaches will offer support to all teachers.	Complete 05/13/2024	Erin Morgan	04/30/2024
Notes: FAM-S items #9 & #11						
	7/13/23		Local professional development will be offered during staff meetings to support lesson planning aligned to the NCSS and data analysis.	Complete 05/14/2024	Lorie Brown	05/15/2024
Notes: FAM-S items #9 & #11						
Implementation:				05/28/2024		
Evidence			5/28/2024 All action steps have been completed. PLC, Data, and Staff meeting agendas/minutes reflect evidence of progress towards completion of this objective.			
Experience			5/28/2024 During curriculum and data PLCs, benchmark data and progress monitoring data was analyzed.			
Sustainability			5/28/2024 We will continue to utilize PLC and data meetings to address this objective.			

	KEY	A4.01	The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)	Implementation Status	Assigned To	Target Date
Initial Assessment:			<p>During the 2020-21 school year, teachers participated in an MTSS course offered through GCS designed to increase knowledge and usage of the multi-tiered system. A schedule has been created and distributed for teachers to watch the webinars and meet with other staff to discuss what they learned.</p> <p>During the school year, the staff will implement a tiered instructional system which allows teachers to deliver evidence -based instruction aligned with the individual needs of students across all tiers.</p>	Limited Development 07/28/2016		
			Priority Score: 2                      Opportunity Score: 3                      Index Score: 6			
How it will look when fully met:			<p>By 2023, we will develop a strong intervention program utilizing research-based materials facilitated by trained community tutors to allow students to demonstrate growth in the area of reading. Students will demonstrate at least one level of growth or 5 percentage points.</p> <p>By 2024, we will continue to implement a strong intervention program utilizing research-based materials facilitated by trained community tutors to allow students to demonstrate growth in the area of math and reading. Students will demonstrate at least one level of growth or 5 percentage points. Data sources will include FastBridge and DIBELS.</p>		Erin Morgan	06/05/2026
Actions				19 of 20 (95%)		
	11/22/16	4th and 5th grade students will be able to participate and compete in the Elementary Battle of the Books.		Complete 03/15/2017	Sarah Chrisman	03/15/2017
Notes:						
	8/11/16	Celebrate reading and readers throughout the school regularly Students will participate in the Accelerated Reader with teachers setting appropriate goals based on reading levels		Complete 06/09/2017	Sarah Chrisman	06/09/2017
Notes:						

8/30/17	Teachers will use the data collection chart to record interventions and progress monitoring. The principal and CF will monitor to ensure that adequate progress monitoring is taking place.	Complete 10/13/2017	Carole Ashby	10/16/2017
<i>Notes:</i> Data charts have been distributed to teachers. Teachers will keep data charts for each student. Following a required intervention schedule, teachers will provide each student with instruction to meet his/her needs based on data.				
8/11/16	Assess students to get a baseline for their individual needs. Provide interventions and record interventions and progress monitoring on a school created data sheet. Conduct progress monitoring. Principal and Curriculum Facilitator will monitor weekly to ensure that interventions are being done with fidelity.	Complete 10/27/2017	Carole Ashby	10/30/2017
<i>Notes:</i> All students (K-3) will have been assessed using Reading 3D assessments (DIBELS to assess phonics skills and TRC for students reading level) by September 22.. All students in 4th & 5th grade have been assessed using the IRLA assessment, a part of the ARC/Balanced Literacy program by October 5. Based on the data, teachers will create an Intervention/Progress Monitoring plan for each student. As students have mastered a specific skill/goal, teachers adjust their interventions and/or schedule to meet the needs of all students.				
8/11/16	Provide time daily for wide reading in grades 3-5; time for read alouds in K-2 – transitioning to wide reading as students are reading Hold conferences with students during wide reading to learn more about their reading preferences, skills, and needs on a rotating basis Provide feedback and next steps to students during wide reading conferences Engage in writing across the curriculum daily	Complete 10/26/2017	Carole Ashby	10/31/2017
<i>Notes:</i>				
10/8/19	Use Title I funds to purchase new interactive short throw projectors for all of the classrooms to enhance instruction. In addition, purchase a class set of laptops with Title I funds.	Complete 12/31/2019	Sarah Chrisman	01/17/2020
<i>Notes:</i> Short throw projectors were installed during winter break on December 31 by the GCS technology department.				
10/8/19	Use Title I funding to hire tutors to support Tier II and Tier III students.	Complete 01/31/2020	Carole Hilbert	02/01/2020
<i>Notes:</i>				

8/14/19	Teachers will receive training in the use of MTSS structures. The tiered interventions are a means of intensifying and tailoring instruction to support all students in the areas of academics, behavior, attendance, and social/emotional well being. Teachers will intentionally serve students based on their individual needs through the tiered system.	Complete 04/24/2020	Carole Hilbert	06/10/2020
	<p><i>Notes:</i> Teachers are assigned webinars to view, created by district MTSS coordinator, Dr. Tina Lupton.</p> <p>A follow up meeting will be held to facilitate a discussion about webinar. Teachers will complete a reflection sheet to explain what they learned, how they can implement the new strategy, and what wonderings they have. Teacher will meet for a debriefing session on: September 17, October 22, November 19, December 9, January 13, February 10, March 17, April 14, and April 22.</p>			
10/9/20	All math teachers will be train in Number Worlds	Complete 10/30/2020	Rebecca Starnes	10/30/2020
	<p><i>Notes:</i> Guilford County Schools will provide training to teachers and Curriculum Facilitators. In PLCs, Number Worlds will be discussed as an intervention for students needing additional learning supports.</p>			
10/9/20	Provide training for instructional leaders on problem-solving Core and Supplemental within PLC meetings.	Complete 05/28/2021	Rebecca Starnes	05/31/2021
	<p><i>Notes:</i> The Curriculum Facilitator and Principal are participated in district-wide trainings monthly. They will provide training to staff to enhance their understanding.</p>			
10/9/20	In PLC meetings, teachers will identify students who need instructional support or enhancement through the use of data.	Complete 06/03/2021	Rebecca Starnes	06/05/2021
	<p><i>Notes:</i> Data analysis will take place during PLCs. Students in needs of supplemental support will receive research based interventions with progress monitoring.</p>			
10/9/20	Students' academic outcomes will be monitored using universal screeners (as available), progress monitoring, benchmarks, formative and summative assessments.	Complete 06/03/2021	Rebecca Starnes	06/10/2021
	<p><i>Notes:</i> Daily monitoring of student understanding will take place. Reteaching and supplemental support will take place on an ongoing basis to ensure that students maintain an understanding of the content taught.</p>			
10/9/20	Monitor supplemental and intensive interventions through forms provided by psychological services.	Complete 06/10/2021	Haley Black, school psychologist	06/10/2021
	<p><i>Notes:</i> With the help of the school psychologist, forms will be monitored and reviewed.</p>			

2/11/22	Tutors will be hired by GCS to work with students who are testing at the 20% or less level.	Complete 03/31/2022	Rebecca Starnes	03/31/2022
	<i>Notes:</i> <ul style="list-style-type: none"> <li>• Tutors will be selected through an interviewing process.</li> <li>• They will complete the GCS application and learning sessions for tutors.</li> <li>• A schedule will be created to allow students to receive at least 3 days of pull-out tutoring to focus on reading for thirty minutes.</li> <li>• Tutors will work with no more than five students in a group who will receive supplemental and intensive reading instruction.</li> <li>• The tutors will use the GCS forms and documents to assess and monitor growth.</li> <li>• The tutors will provide a bi-weekly report on their students' progress to the admin team and monthly to the SBLT.</li> </ul>			
10/7/22	Tutors will be hired to address learning gaps.	Complete 08/30/2022	Carol Hilbert	08/30/2022
	<i>Notes:</i>			
10/25/22	Books for classroom libraries will be purchased with Title I funding to supplement wide reading opportunities for students. Title lists curated to reflect the curriculum for each grade level with attention to the topics of social emotional learning and diversity.	Complete 10/25/2022	Sarah Chrisman	11/01/2022
	<i>Notes:</i>			
10/25/22	Makerspace resources and materials will be purchased, using Title I funds, to enhance STREAM teaching and learning.	Complete 01/13/2023	Sarah Chrisman	01/01/2023
	<i>Notes:</i>			
10/7/22	Teachers will use exit tickets in Eureka math to create targeted support groups. Based on the performance data from exit tickets, teachers will determine the level of support needed to help students meet current goals. Exit ticket data will be kept on the county's spreadsheet and shared bi-weekly with the curriculum facilitator and principal. Data will be discussed in weekly PLCs.	Complete 06/02/2023	Rebecca Starnes	06/02/2023
	<i>Notes:</i>			
10/25/22	Virtual Science Field Trips will be purchased with Title I funds to provide students with hands-on activities and opportunities for real-life connections with the science curriculum at each grade level.	Complete 10/15/2023	Sarah Chrisman	10/15/2023
	<i>Notes:</i> Title I funds will be used to purchase these science kits.			
11/4/24	During monthly PLCs, teachers will review progress monitoring data to gauge student performance. High dosage tutoring decisions will be driven by this data.		Erin Morgan	05/15/2025
	<i>Notes:</i>			

<b>Implementation:</b>		05/28/2024		
<b>Evidence</b>	5/28/2024 Teachers are using data charts to document interventions and progress monitoring. Data is also tracked digitally through all progress monitoring systems. Data is visually represented on a data wall in the PLC room.			
<b>Experience</b>	5/28/2024 Southern has implemented a Tiered system of instruction to meet the needs of individual students. Guidelines for progress monitoring students have been created. Teachers are documenting interventions and progress monitoring. Reteaching is occurring for students who fall below the 80% mark on unit assessments.			
<b>Sustainability</b>	5/28/2024 Teachers will continue to monitor student achievement and offer support for students who fall under grade level expectations.			

Core Function:			Domain 3: Instructional Transformation			
Effective Practice:			Practice 3B: Provide rigorous evidence-based instruction			
	KEY	A1.07	ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.(5088)	Implementation Status	Assigned To	Target Date
Initial Assessment:			PBIS procedures, expectations, and rewards have been explained to staff. Students were taught school-wide expectations developed by the PBIS team. All staff members are connected to Class Dojo and use it to communicate with families on a daily basis. All staff members were stocked with reward tickets. Students can earn tickets to exchange for points. A monthly PBIS store with items that students can purchase using their Dojo points will be implemented.	Limited Development 08/30/2017		
			Priority Score: 2	Opportunity Score: 3	Index Score: 6	
How it will look when fully met:			All teachers will be implementing PBIS expectations by adhering to the 4:1 policy. They will be rewarding students for appropriate behaviors with points which they may use to purchase items at the PBIS store. Students may save points to purchase larger prizes. Teachers will continue to recognize and celebrate students' positive behavior and maintain a positive ratio of 4:1.		Stacy Creed	06/05/2026
Actions				9 of 10 (90%)		
8/30/17		Teachers will implement PBIS using all the taught components.		Complete 09/13/2017	Kim Seagraves	09/22/2017
Notes: Data will be used to monitor implementation.						



8/14/19	Teachers will receive a refresher course on our PBIS guidelines. Specialists will be trained in PBIS.	Complete 09/13/2019	Andrew Seagraves	09/13/2019
<i>Notes:</i>				
9/30/19	PTA will sponsor and host a PBIS rewards store.	Complete 11/01/2019	Andrew Seagraves	11/01/2019
<i>Notes:</i> PTA has agreed to sponsor the PBIS store. They will purchase items which students can buy with their points as an incentive. Students may save points to purchase bigger rewards, including quarterly fun days and an end of year trip to Celebration Station.				
1/27/20	ALL teachers establish classroom norms for personal responsibility, cooperation, and concern for others.	Complete 01/17/2020	Carole Hilbert	02/14/2020
<i>Notes:</i> Teachers will create classroom norms with their students at the beginning of the school year and will review them after winter break.				
9/10/20	Students will be taught behavioral guidelines for remote learning. Behaviors will mirror expectations for face to face instruction. Expectations will include: treat others with respect and courtesy, join the meeting a few minutes early, turn off mic, raise hand to be called on, stay in your sit, listen carefully, and participate. "If you wouldn't do it in person, don't do it online."	Complete 09/25/2020	Sarah Chrisman	09/25/2020
<i>Notes:</i> Students will be taught norms for remote learning during their online orientation.				
10/9/20	New norms for PBIS will be established for school reentry. Modifications to norms will reflect behaviors and protocols required by district and health department COVID-19 guidelines.	Complete 10/22/2020	Kelley Schucker	11/04/2020
<i>Notes:</i> School-wide norms must be reconsidered as COVID-19 protocols must be followed. PBIS has met to brainstorm changes to the behavioral guidelines established by the PBIS team. The team will present and discuss the changes with staff on October 13.				
10/9/20	New norms for PBIS school-wide behaviors will be taught face to face when students return to the school. 100% of the teachers will teach the expectations and enforce their use. Behaviors will be reviewed with students quarterly.	Complete 06/04/2021	Kelley Schucker	06/04/2021
<i>Notes:</i> Changes to the PBIS behavioral guidelines will need to agreed upon by staff. Staff will need to teach their students the new procedures for school due to COVID-19 safety regulations. Staff will review the norms quarterly.				
10/7/22	A new PBIS team has been created to review operations and procedures. The team has been tasked with creating student incentives for classrooms and individuals who demonstrate the school's expectations.	Complete 11/03/2022	Devana Snyder	10/13/2022

<i>Notes:</i>				
12/7/22	Reteach staff and students PBIS guidelines.	Complete 01/31/2023	Devana Snyder	01/31/2023
<i>Notes:</i>				
11/28/23	Annual review/reteach of PBIS guidelines will be conducted and store will be implemented monthly.		Devana Snyder	05/31/2025
<i>Notes:</i>				
<b>Implementation:</b>		04/03/2023		
<b>Evidence</b>	01/31/2023 100% of teachers provided an orientation for PBIS guidelines. PBIS norms are posted throughout our school. 100% of teachers are participating with PBIS and using their Class Dojo accounts to maintain communication with parents. Students are being rewarded on a ratio of 4:1. Eagles are earned throughout the day for having appropriate behaviors as a class. Individuals are earning ClassDojo points.			
<b>Experience</b>	01/31/2023 Teachers reviewed PBIS norms and procedures during a staff meeting.			
<b>Sustainability</b>	10/31/2023 01/31/2023 Teachers continue to support students as needed to maintain PBIS norms and procedures. Rewards will be given monthly for students exhibiting SOAR behaviors.			

	KEY	A2.04	Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)	Implementation Status	Assigned To	Target Date
<b>Initial Assessment:</b>			Teachers will develop rigorous, engaging lesson plans based on standards set for each grade level. Teachers in grades K-2 will use CKLA for their reading instruction while teachers in grades 3-5 will use ARC materials for their literacy instruction. Teachers in grades K-5 will use Eureka math as their core curriculum for math. Teachers will align their lessons and instruction to the state standards and the district curriculum. Planning will be informed by their data analysis.	Limited Development 07/28/2016		
			Priority Score: 3                      Opportunity Score: 3                      Index Score: 9			
<b>How it will look when fully met:</b>			All teachers will create lessons aligned to the state standards and the district curriculums. Daily lessons will reflect a high level of content knowledge and teacher capacity. Evidence will include: Minutes from the PLC meetings. Lesson plans will reflect CKLA/ARC and Eureka Math materials aligned to state standards. Intervention plans and progress monitoring, Classroom walkthroughs and observations by the Instructional Leadership Team and Administration. Formal and informal assessments will reflect student growth.	<b>Objective Met 09/29/23</b>	<b>Lorie Brown</b>	<b>06/07/2024</b>
<b>Actions</b>						
	8/11/16	Teachers will attend professional development as provided.		Complete 06/09/2017	Maya Arnold	06/09/2017
		<b>Notes:</b> Southern Elementary staff members have attended a variety of Professional Development since the start of the 2016-2017 academic school year. These would include: 4th & 5th Grade ARC trainings (off-site and with on-site coaches) Kindergarten: KEA & Foundations 3rd - 5th Grade Math: Problem Solving and Inclusive Practice with Exceptional Children K-2nd Grade Math: CCSS NBT Domain AIG: AAMI & Monthly AIG meetings CF: Monthly CF meetings Media Specialist: Monthly webmaster training sessions  OTHER PD: Service Learning/Energy Bus Canvas: Making Thinking Visible Discovery Education workshop				
	8/11/16	Use of the GCS standards maps and DPI wikkispaces resources.		Complete 06/09/2017	Maya Arnold	06/09/2017

	Notes: Teachers in grades K-5 used a variety of tools and resources to develop curriculum aligned lessons. Teachers regularly used the GCS standard maps, DPI wikkispaces, and engageNY.			
8/30/17	Plans are to create a MakerSpace to provide students with hands-on, interactive learning opportunities to support all curricular areas. Students will develop critical thinking skills, creativity, and problem solving.	Complete 10/31/2017	Carole Ashby	10/31/2017
	Notes: Grants have been written to fund the creation of our MakerSpace. Parent donations will support the implementation of this 21st century learning environment. Plans to purchase some equipment with Title 1 funds is being sought.			
9/18/17	School-wide Book study – Strategies That Work: Teaching Comprehension for Understanding and Engagement by Stephanie Harvey and Anne Goudvis. Introduced on September 12 with syllabus, study guide, and text. Discussion groups begin on September 27 with teachers bringing their reflective journals and student work samples.	Complete 02/27/2018	Carole Ashby	02/28/2018
	Notes: The book study will facilitate teacher discussion about reading comprehension strategies. Teachers will use the study guide, maintain a reflection journal, and implement the strategies learned in the classroom. Monthly discussion meetings will allow teachers the opportunity to dialogue about the strategies and share research from its use.			
9/18/17	Tutors will provide additional instructional support for students in math and ELA.	Complete 05/23/2018	Carole Ashby	06/08/2018
	Notes: A tutor schedule has been developed based on funding available. Tutors will start January 29, 2018 and will work 3 days a week with students until May 18, 2018			
9/18/17	Teachers will use Eureka math materials to supplement current resources.	Complete 06/08/2018	Carole Ashby	06/08/2018
	Notes: Teachers will use materials available through Eureka math to support instructional objectives.			
9/18/17	Fifth grade teachers will use science centers (task cards) and hands-on investigations with student reflection journals to show evidence of learning.	Complete 06/08/2018	Lorie Brown	06/08/2018
	Notes:			

9/18/17	Students will keep interactive notebooks to house vocabulary, diagrams, pictures, and other pertinent information to the understanding of the 5th grade science curriculum.	Complete 06/08/2018	Lorie Brown	06/08/2018
<i>Notes:</i> Note-taking is explicitly taught with detailed outlines for expectations. Student notebooks are checked for accuracy and quality.				
9/18/17	A team of volunteers from our Hispanic community will provide additional support for our Hispanic students in reading. They will tutor during guided reading and assist with developing vocabulary skills, comprehension, and fluency.	Complete 10/24/2017	Kim Seagraves	06/08/2018
<i>Notes:</i> Orientation for the group of volunteers will take place on Friday, September 22. Volunteers will work in the school daily to support our Hispanic learners.				
9/18/17	Teachers in Grade K-1 will attend professional development to learn more about the implementation of Core Knowledge on October 4 and November 8.	Complete 11/08/2017	Wanda Edwards	06/08/2018
<i>Notes:</i> Teachers in grades Kindergarten and 1st have attended district training for the Core Knowledge Language Arts literacy implementation. In addition, they have attended optional trainings offered by the district and worked collaboratively with colleagues and administration to review the materials.				
9/18/17	Students in grades 2 and 3 will use Floabulary, intensive small group instruction, and tutors to support students in developing literacy skills.	Complete 06/08/2018	Kim Seagraves	06/08/2018
<i>Notes:</i>				
9/18/17	Teachers in grades 2 and 3 will increase interventions and progress monitoring for all students based on Reading 3D in mclass. Small groups have been created to work on accuracy, fluency, comprehension, and vocabulary.	Complete 06/08/2018	Kim Seagraves	06/08/2018
<i>Notes:</i>				
9/18/17	Teachers in grades 4 and 5 will work with our American Reading Company coach for 9 days throughout the year.	Complete 05/24/2018	Lorie Brown	06/08/2018
<i>Notes:</i> Four coaching days have been allotted by the district with 5 being purchased by the school using Title 1 funding.				
9/18/17	Fifth grade teachers will attend Science Focus Area Professional Development sessions hosted by the district.	Complete 01/22/2018	Lorie Brown	06/08/2018
<i>Notes:</i>				
9/18/17	Our fourth grade math teacher will attend the Fourth Grade Math Focus Professional Development sessions hosted by the district.	Complete 05/24/2018	Kim Seagraves	06/08/2018
<i>Notes:</i>				

9/18/17	Teachers will host curriculum nights twice this year to provide parents with information about how to assist their child(ren) with learning key literacy and math concepts.	Complete 03/22/2018	Sarah Chrisman	06/08/2018
<i>Notes:</i>				
9/19/17	The English Learners (EL) Department and selected EL teacher leaders have begun training all EL teachers district wide on the Council of Great City Schools Framework: The 3 Ls: Learning, Language, and Literacy	Complete 02/01/2018	Kelly Phillips	06/08/2018
<i>Notes:</i>				
9/19/17	The principal will attend and participate in Learning Walks offered through New Leaders by the district. She will use a non-inferential lens to look for learning trends in the school.	Complete 02/20/2018	Carole Ashby	06/08/2018
<i>Notes:</i>				
9/18/17	Teachers will Implement the use of Flocabulary to increase vocabulary skills. Flocabulary has been purchased for use school-wide. Teachers have begun loading vocabulary and allowing time for students to use the program.	Complete 10/20/2017	Carole Ashby	06/10/2018
<i>Notes:</i> Data suggests that students need more explicit instruction in the use of language, specifically understanding vocabulary.				
8/11/16	Grade levels will meet weekly for 80 minutes to unpack the standards with the agenda focused on reviewing standards, brainstorming best practices for instruction, and reflecting upon and analyzing the data. Keep minutes from the PLC meetings and submit to principal. Set instructional goals based on data Research, implement, review, and assess new and old practices to meet the goals	Complete 06/07/2019	Rebecca Starnes	06/10/2019
<i>Notes:</i> Teachers are currently meeting weekly during their 80 minute PLC to review data, unpack the curriculum, and plan for rigorous instruction. Ongoing dialogue to clearly define "rigor" will take place in monthly staff meetings. Teachers will create work samples based on the teachers' understanding of rigor to model for students. A rubric will accompany tasks to provide clear directions for student completion.				
10/1/19	A day-time tutor will be hired to support students who below grade level proficiency with Title 1 funds.	Complete 03/20/2020	Carole Hilbert	02/13/2020

	<p><i>Notes:</i> Title 1 money has been set aside to hire a tutor to support our 3-5 grade students. Tutoring will begin in February and run through May.</p> <p>Tutoring ended March 26 when schools were closed due to the COVID-19 pandemic.</p>			
9/24/19	Teachers in grades 3-5 will work with a district coach three times this year to verify IRLA levels, explore differentiated support, and focus on reading growth.	Complete 03/12/2020	Rebecca Starnes	03/12/2020
	<p><i>Notes:</i> Mrs. Lindsey Green, Learning Area 5 coach, will visit and work with the teachers at Southern on September 25, October 30, and March 11. The focus for the visits will be to verify IRLA levels, explore differentiated support, and focus on reading growth.</p>			
8/14/19	Teachers will use units of study from CKLA, ARC, and Eureka math, aligned to state standards for instruction.	Complete 03/20/2020	Rebecca Starnes	06/05/2020
	<p><i>Notes:</i> Teachers in grades K-2 are using instructional materials from Core Knowledge Language Arts and Eureka Math. Teachers in grades 3-5 are using materials from the American Reading Company and Eureka Math. Their lessons, units of study, and modules align with North Carolina state standards.</p> <p>Lesson plans, walkthroughs, pacing guides, and assessments provide evidence for this action.</p>			
10/1/19	With the use of Title 1 funds, projectors in the classrooms will be replaced. The Title 1 and Technology departments have approved the purchase of new projectors to be installed by Technology.	Complete 01/03/2020	Sarah Chrisman	06/08/2020
	<p><i>Notes:</i> Projectors in the classrooms are seven to eight years old and dying out. Replacement of the devices is more cost effective and will provide us with years of use for instruction.</p>			
9/24/19	Classroom teachers will share lesson plans with the EL and EC teachers. They will collaborate on instructional practices for their students.	Complete 09/27/2019	Carole Hilbert	06/10/2020
	<p><i>Notes:</i> Teachers send their lesson plans to the EC and EL teachers. They are meeting about specific students to ensure that the student's needs are being met.</p>			
10/27/20	Coaching visits for Eureka Math, ARC, and CKLA will be scheduled.	Complete 09/09/2020	Carol Hilbert	09/11/2020

<p><i>Notes:</i> The district has allotted coaching visits for each of the mandated elementary curriculums. Jihan Breedlove will serve as the Eureka Math coach. She will support understanding and implementation of Eureka Math objectives in grades K-5 with six visits. Lindsey Greene will continue to serve as Southern's ARC coach with a total of four visits. Katie Daughtrey will also support staff as they continue to implement CKLA. She will have four coaching visits.</p>				
10/7/22	Grade level teams will meet bi-weekly to discuss data to inform small group instruction. Minutes of the meetings will be posted to the Southern SharePoint.	Complete 06/02/2023	Lorie Brown	06/02/2023
<i>Notes:</i>				
<b>Implementation:</b>		09/29/2023		
<b>Evidence</b>	<p>9/29/2023</p> <p>The scheduled coaching visits have been added to the master calendar.</p>			
<b>Experience</b>	<p>9/29/2023</p> <p>The principal and CF met with the coaches to plan for professional development days.</p>			
<b>Sustainability</b>	<p>9/29/2023</p> <p>Schedules for the coaching days will be submitted 10 days in advance of the visit. The pre-work requirements and schedule will be distributed to teachers so they can prepare for the visit. A review of the feedback will take place within 10 days of the visit.</p>			



Core Function:			Domain 3: Instructional Transformation			
Effective Practice:			Practice 3C: Remove barriers and provide opportunities			
	KEY	A4.16	The school develops and implements consistent, intentional, and on-going plans to support student transitions for grade-to-grade and level-to-level.(5134)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			Students visit with the receiving grade level teachers to make them aware of expectations for the next grade level. Pre-K transition activities include pairing with a kindergarten student for the day, eating in the cafeteria, touring the school. Pre-K also has a promotional ceremony at the end of the school year. Fifth graders visit the middle school to tour the facility and learn more about the middle school expectations. They work with the counselors from the middle to select classes that would be appropriate for them in 6th grade.	Limited Development 08/30/2017		
			Priority Score: 2                      Opportunity Score: 3                      Index Score: 6			
<i>How it will look when fully met:</i>			Students will visit the receiving grade levels to get a sense of what to expect. Students will be allowed to ask questions and tour the buildings.		Brooke Shipman	06/06/2026
<b>Actions</b>				<b>2 of 3 (67%)</b>		
	8/30/17	Transitional activities will be scheduled for the spring of 2018.		Complete 05/18/2018	Lorie Brown	05/18/2018
<i>Notes:</i>						
	8/14/19	Students will participate in transitioning activities at each grade level by visiting classrooms, meeting the teachers, and reviewing grade level materials and activities.		Complete 05/20/2021	Rebecca Starnes	06/05/2021
<i>Notes:</i>			Transition meetings were not held in spring of 2020 due to COVID-19 pandemic. Schools were closed on March 23, the week prior to the fifth grade meeting at the middle school. Students were not in the building to participate in transition activities.			
	10/7/22	Pre-K students, to aid in a proper transition, will begin eating in the cafeteria mid-school year. 5th graders will visit the middle school during the spring semester.			Brooke Shipman	05/31/2025
<i>Notes:</i>						
<b>Implementation:</b>				05/26/2021		
<i>Evidence</i>			5/23/2018 Transitional activities have been scheduled; some held face to face and virtually.			

<b>Experience</b>			5/23/2018 Transitional activities were planned for 5th grade students to meet the 6th grade counselor at Southern Middle School. Due to COVID restrictions students were unable to tour the school during school hours. Families were invited to come for an Open House to tour the school and participate in a question and answer session. Pre-Kindergarten students will visit the kindergarten classes on June 1, 2021 to familiarize themselves with the main building and kindergarten operations.			
<b>Sustainability</b>			5/23/2018 Collaboration between our school counselor and the middle school counselor will be maintained. Communication to arrange, publicize, and participate in transitional programming must continue. Additional support has been offered online to ensure that students are properly registered for middle school			
		<b>D2.05</b>	<b>The environment of the school (physical, social, emotional, and behavioral) is safe, welcoming, and conducive to learning. (5854)</b>	<b>Implementation Status</b>	<b>Assigned To</b>	<b>Target Date</b>
<b>Initial Assessment:</b>			Currently furniture is static and not conducive to flexible, collaborative grouping.	Limited Development 07/13/2023		
			Priority Score: 2                      Opportunity Score: 2                      Index Score: 4			
<b>How it will look when fully met:</b>			Students will be able to work in flexible groups to encourage collaboration amongst peers. Learning environments will be fluid and easily adaptable to student needs.	<b>Objective Met 02/27/24</b>	<b>Sarah Chrisman</b>	<b>05/01/2024</b>
<b>Actions</b>						
	7/13/23	Flexible seating will be selected and purchased using Title I funds.		Complete 10/26/2023	Sarah Chrisman	10/31/2023

Notes:

Notes:				
Implementation:		02/27/2024		
<b>Evidence</b>	2/27/2024 Flexible seating has been constructed and is currently being utilized, allowing for dynamic seating and grouping of students.			
<b>Experience</b>	2/27/2024 This objective was necessary to restructure seating for students.			
<b>Sustainability</b>	2/27/2024 Flexible seating for additional areas in the school would be beneficial as funding allows.			

Core Function:			Domain 4: Culture Shift			
Effective Practice:			Practice 4A: Build a strong community intensely focused on student learning			
	KEY	A4.06	ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Teachers are observant of students' emotional states, and seek resources to serve the students. Teachers have participated in a two day training presented by representatives from the Department of Health and Human Resources which provided an overview of ways to support students' mental health.	Limited Development 07/28/2016		
			Priority Score: 2                      Opportunity Score: 2                      Index Score: 4			
How it will look when fully met:			Teachers will strengthen their core resiliency through the book study, Onward. From their own reflections, teachers will learn more that will enable them to raise awareness about students' range of emotions. Teachers will raise concerns about students presenting academic, behavioral, SEL, or attendance concerns so that the administration, the school counselor, school psychologist and social worker can investigate ways to mitigate barriers for students. Through MTSS, students' individual needs will be addressed. Resources will be made available to assist students with concerns.		Brooke Shipman	06/12/2026
Actions				9 of 10 (90%)		
	8/30/17	All staff will participate in professional development offered by the North Carolina Department of Health and Human Services in August 23 and 24.		Complete 08/24/2017	Carole Ashby	08/24/2017
Notes: Staff members participated in the professional development offered that provided awareness of mental health concerns among youth. Resources will given to staff to follow up when situations arise.						
	1/27/20	The LEA/School has a system in place for determining the nature and extent of early learning opportunities each student has access prior to school entry.		Complete 09/06/2019	Gloria Humble	09/06/2019
Notes: Kindergarten teachers and assistants conduct a screening for students entering Kindergarten. A parent questionnaire provides insights into the child's previous educational experiences.						
	8/14/19	Teachers will intentionally develop positive relationships with students and families. Teachers will model positive behaviors that will promote appropriate social skills.		Complete 06/05/2020	Carole Hilbert	06/05/2020

*Notes:* Teachers will engage students in "getting to know you activities" to build a classroom community. Teachers will eat with their students, sitting with and interviewing each student over the course of the first month to get to know each individual. Outside classroom doors a greeting poster will be placed for students to select their preferred method of greeting, a hug, high five, or wiggle dance. Teachers will continue throughout the year to provide opportunities for students to interact with each other in noncompetitive, collegiate activities. Teachers will attend school functions to show support of the our students. They will attend outside events for students such as sporting events, recitals at least twice during the semester.

9/10/20 Teachers will host online meetings for the specific purpose of building relationships and supporting students' social, emotional learning. They will create interactive events for students to engage with their peers in a social setting.

Complete 09/11/2020

Carol Hilbert

10/20/2020

*Notes:*

9/24/19 Teachers will be trained in areas of social/emotional learning to build the habits and dispositions of emotionally resilient educators. Resiliency will be the focus for the 2019-2020 staff training. Teachers will read journal articles and excerpts from the book, Onward by Elena Aguilar, view TED Talks, and engage in activities based on the four-part conceptual framework of resiliency. Staff at Southern will be supported by Cynthia Brown, SEL facilitator for the district.

Complete 06/10/2021

Carole Hilbert

06/15/2021

*Notes:* The book, Onward, is being used to develop an understanding of resiliency and strategies for attaining a deeper capacity to grow as a more resilient educator.

This action was not fully implemented during the 2019-2020 school year due to several disruptions to our school, including the COVID-19 pandemic.

10/7/22 An attendance team will be created to montitor student attendance and address chronic absenteeism.

Complete 09/09/2022

Carol Hilbert

09/09/2022

*Notes:* The team consists of the school social worker, the data manager, and homeroom teachers. When a school social worker is hired, he or she will be added to the team.

10/7/22 The school's social worker will make home visits to students who are absent five consecutive days without contact with the school. A record of home visits will be kept on file.

Complete 06/02/2023

Carol Hilbert

06/02/2023

*Notes:*

10/7/22	The school counselor will meet with the parents of chronically absent students to create a contract for attendance.	Complete 06/02/2023	Carol Hilbert	06/02/2023
<i>Notes:</i>				
10/24/23	An SEL at Home series will be launched on Class Dojo for parents.	Complete 05/01/2024	Jasmine Suggs	05/01/2024
<i>Notes:</i>				
11/4/24	Southern will host an SEL Family Night		Brooke Shipman	05/07/2025
<i>Notes:</i>				
<b>Implementation:</b>		05/28/2024		
<b>Evidence</b>	5/28/2024			
<b>Experience</b>	5/28/2024 Staff development was provided by Guilford Parent Academy to help staff with school-home connection. When teachers feel the emotional need of the student is beyond their level of training, they refer the student to our school counselor for additional support.			
<b>Sustainability</b>	5/28/2024 Teachers will continue to monitor the emotional needs of students. They will refer as needed to various health providers.			

Core Function:			Domain 4: Culture Shift			
Effective Practice:			Practice 4C: Engage students and families in pursuing education goals			
	KEY	E1.06	The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)	Implementation Status	Assigned To	Target Date
Initial Assessment:			The school has a variety of methods of communicating all school aspects to parents and community members, including weekly grade-level/classroom newsletters, weekly ConnectEd messages, and daily Class Dojo updates. Teachers are required to return phone calls or emails within 24 business hours to parents. Several academic nights are being scheduled to invite parents to come to school to learn more about how they can help their children at home. The annual Title 1 meeting has been scheduled for September and will be offered two times during the day to allow parents access to this information. Parent conferences will be held regularly as needed and are expected for all students in quarters 1 and 3.	Limited Development 08/09/2016		
			Priority Score: 2                      Opportunity Score: 2                      Index Score: 4			
How it will look when fully met:			Teachers will maintain their class webpages and distribute their weekly newsletters. ConnectEd calls will keep parents informed. Teachers will use ClassDojo to communicate with parents daily as needed. Parents will utilize opportunities to learn more about the workings at Southern Elementary School.		Kevin Mong	06/13/2025
Actions				14 of 15 (93%)		
	8/30/17	Teachers will develop and maintain weekly newsletters and class website. A school newsletter, The Backpack Express will go home biweekly. Newsletters are attached to the school web page. Teachers will use Class Dojo to inform parents of students' behaviors at school. Teachers will schedule ongoing conferences as needed but required at the end of the 1st and 3rd quarters. Emails and phone calls will occur as needed. ConnectEd messages will be sent out weekly. Parents are also encouraged to sign up for the Parent Assist system so that they can monitor students' academic progress.		Complete 06/08/2018	Sarah Chrisman	06/08/2018
Notes:						
	9/30/19	Usage of ClassDojo will be 100% implemented by teachers in grades K-5.		Complete 09/06/2019	Andrew Seagraves	09/06/2019
Notes:			Southern Elementary communicates with parents in multiple ways.			

10/8/19	Provide an EEA for bilingual to serve as an interpreter four hours per week.	Complete 11/01/2019	Carole Hilbert	11/01/2019
<i>Notes:</i>				
10/1/19	Family fun nights have been scheduled to bring the community together in a relaxed, informal setting to build relationships and connections.	Complete 04/22/2021	Carole Hilbert	05/14/2021
<p><i>Notes:</i> The first event will be held on September 26 in conjunction with our Title 1 meeting. In celebration of Hispanic Heritage month, we will host an evening event to highlight the traditions and culture of our Hispanic families. On October 11, families are invited to come out for a movie night. The PTA is paying for rights to show the movie, Coco. Families will bring a dinner picnic and PTA will provide popcorn. A spring family event has been scheduled for April 24 at Southwest Park.</p> <p>Due to the COVID-19 restrictions, the last family event was canceled. Schools in North Carolina were closed on March 20 for students and did not reopen. Family engagement activities will resume when bans are lifted for the assembly of large groups. Southern Elementary is committed to hosting at least two family engagement activities during the second semester of school during the 2020-2021 school year.</p>				
10/7/22	The principal will post a principal newsletter to ClassDojo to update parents on current events and activities at Southern Elementary.	Complete 06/09/2023	Carol Hilbert	06/02/2023
<i>Notes:</i>				
10/7/22	The school attendance team will ensure that contact is made with parents of students who have unexcused absences after 6 days and 10 days.	Complete 06/09/2023	Cathy Fraley	06/09/2023
<i>Notes:</i> This is an ongoing action. As students meet this criteria, the letters will go out.				
10/7/22	The attendance team will make personal contact with students after three consecutive days without school contact.	Complete 06/09/2023	Carol Hilbert	06/09/2023
<i>Notes:</i>				
10/7/22	The school worker and/or school counselor will meet with the parents of chronically absent students to create attendance contracts.	Complete 06/09/2023	Carol Hilbert	06/09/2023
<i>Notes:</i>				
10/25/22	The school will host curriculum nights in conjunction with our book fairs and food will be provided, using Title I funds, to encourage family participation. A portable PA system will be purchased to use at these events.	Complete 06/09/2023	Sarah Chrisman	06/09/2023
<i>Notes:</i>				



8/30/17	Southern Elementary will host its Title I meeting on September 14th at 7:30am and 5:00pm so that parents can attend the meeting to learn more about our Title 1 status and plan.	Complete 09/14/2023	Sarah Chrisman	09/14/2023
<i>Notes:</i>				
10/1/19	A parent curriculum night will be held to provide parents with an overview of Eureka Math and CKLA. Title I funds will be used to pay for refreshments at the events.	Complete 10/27/2023	Sarah Chrisman	10/31/2023
<i>Notes:</i>				
10/25/22	An interpreter (.5) will be employed using Title I funding to assist with and facilitate school/family communication with our Hispanic families.	Complete 10/17/2023	Johnathan Moore	10/31/2023
<i>Notes:</i>				
8/30/17	Various community partnerships will take place throughout the year to facilitate relationships with all stakeholders. Southern will host a fall movie night in October. Two book fair nights will be held in October and March that will serve as teaching and learning opportunities for parents.	Complete 03/14/2024	Sarah Chrisman	03/30/2024
<i>Notes:</i> Plans are underway for a number of events which will draw parents in and provide them with information about how to help their students at home. Academic, social, and service dates are being determined.				
10/22/24	Southern Elementary will hold a curriculum night for families to learn more about the standards being taught. Families will leave with a "Make and Take" activity that they can utilize at home for additional practice.	Complete 11/14/2024	Erin Morgan	11/30/2024
<i>Notes:</i>				
10/14/24	Title One funds will be used to purchase food for families as we host parent engagement nights through out the year.		Johnathan Moore	04/10/2025
<i>Notes:</i>				
<b>Implementation:</b>		05/28/2024		
<b>Evidence</b>	5/28/2024 ClassDoJo Records ConnectED calls Weekly Newsletters Pride Packs			

<b><i>Experience</i></b>	5/28/2024 Parents are informed of school activities, student behaviors, class performance, classroom information through ClassDojo. ConnectEd phone calls and emails go out weekly for announcements and as needed for important updates. Each grade level creates a weekly newsletter that is unique to that grade level. Printed documents are sent home as needed in "Pride Packs" on Tuesdays. Our webpage is updated to provide parents with the latest information about our school community.			
<b><i>Sustainability</i></b>	5/28/2024 We will continue to use a variety of ways to ensure communication with parents is at a maximum.			